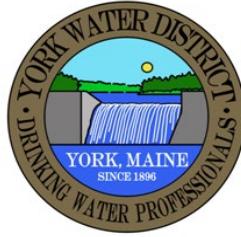


### Trustees

Richard E. Boston, President  
Russell A. Peterson, Treasurer  
Stephen C. Rendall Jr., Clerk  
Karen Arsenault, Trustee  
Richard Leigh, Trustee



### Administration

Donald D. Neumann Jr., Superintendent  
Gary E. Stevens, Asst. Superintendent  
Patrick M. Desrosiers, Financial Manager  
Ryan Lynch, Treatment Plant Manager

86 Woodbridge Road  
York, Maine 03909  
Telephone: (207) 363-2265  
Fax: (207) 363-7338  
[www.yorkwaterdistrict.org](http://www.yorkwaterdistrict.org)

**Posted June 8, 2022**

LEGAL NOTICE -- The Annual meeting of the York Water District Board of Trustees will be held at 2:00 pm on Wednesday, June 15, 2022, as per the district's remote meeting policy. For members of the public that wish to participate remotely, please send a request to [customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org) by 12:00 pm on the day of the meeting. Our staff will provide an access link by email ten minutes prior to the meeting.

### AGENDA

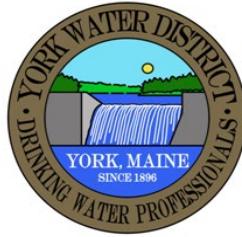
1. The President will call the meeting to order.
2. See what action the Board will take regarding election of Officer's for the term of June 2022 through June 2023. The positions are President, Treasurer and Clerk.
3. See what action the Board will take after a review of the minutes of the Special Board Meeting held on May 13, 2022.
4. See what action the Board will take after a review of the minutes of the Board Meeting held on May 18, 2022.
5. Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
6. Invitation for Public Comment.  
*Because time is limited, the Board will give York WD ratepayers and York property owners priority for presenting public comments.*  
*Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.*  
*For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to*  
[customerservice@yorkwaterdistrict.org](mailto:customerservice@yorkwaterdistrict.org)
7. Superintendent & Staff will provide an update on District Operations.
  - Treatment Plant (Supply update)
  - Distribution (Ops & projects)
8. General Discussion.
9. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.  
Superintendent

### **Trustees**

Richard Leigh, President  
Russell A. Peterson, Treasurer  
Stephen C. Rendall Jr., Clerk  
Karen Arsenault, Trustee  
Richard E. Boston, Trustee



### **Administration**

Donald D. Neumann Jr., Superintendent  
Gary E. Stevens, Asst. Superintendent  
Patrick M. Desrosiers, Financial Manager  
Ryan Lynch, Treatment Plant Manager

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The York Water District Board of Trustees held a special meeting on Friday, May 13, 2022, through remote conferencing as allowed by the district's remote meeting policy.

President, Richard Leigh called the Meeting to order at 1:00 PM. Others present were Treasurer – Russell Peterson, Clerk – Stephen Rendall, Trustee - Richard Boston and Trustee – Karen Arsenault. Staff present was Superintendent – Donald Neumann,

A motion was made by Stephen Rendall and seconded by Russell Peterson to go into Executive Session to discuss Real Estate related matters - (Pursuant to MRSA Title 1, Section 405.6 C). Re; Real Estate matters. It was voted unanimously.

A motion was made by Karen Arsenault and seconded by Richard Boston to leave Executive Session @ 1:45. It was voted unanimously.

No action taken

President Leigh adjourned the meeting at 1:46 PM.

Respectfully Submitted,

Stephen Rendall  
Clerk  
York Water District



### Trustees

Richard Leigh, President  
Russell A. Peterson, Treasurer  
Stephen C. Rendall Jr., Clerk  
Karen Arsenault, Trustee  
Richard E. Boston, Trustee

### Administration

Donald D. Neumann Jr., Superintendent  
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The York Water District Board of Trustees monthly meeting was held on Wednesday, May 18, 2022, at the Center for Wildlife 375 Mountain Road, Cape Neddick. The Board toured the new facility at 1:00pm.

President, Richard Leigh called the Meeting to order at 2:02 PM. Others present were Clerk – Stephen Rendall, Trustee - Richard Boston and Trustee – Karen Arsenault. Staff present was Superintendent – Donald Neumann, Asst. Superintendent – Gary Stevens, Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch, Lead Treatment Plant Operator – Noah Emery and Financial Assistant – Shelley Kimball. Treasurer – Russell Peterson was not in attendance.

### **See what action the Board will take after a review of the minutes of the Board Meeting held on April 20, 2022.**

On a motion made by Trustee Arsenault and duly seconded by Trustee Boston, it was voted unanimously to accept the Minutes of the April 20, 2022, Board meeting. **Motion Passes**

Public Comment: n/a

The Financial Manager presented the Board with the Monthly and Year-to-date Budget Reports and Income Statement for April 2022 for review and discussion. The Monthly revenue for April 2022 is \$5,000 over projected. The Monthly O&M Budget for April 2022 is \$6,300 under projected. The YTD revenue is \$5,700 over projection. The YTD O&M budget is \$47,000 over budget.

- Patrick said the O&M budget is over projection due to incurred expenses for projects from 2021 budget completed in 2022 due to shipping delays and scheduling.
- Patrick explained that April is the biggest revenue months due to the billing of the seasonal & summerline customers.
- The Net non-operating income is higher than projected due to the amount of system development charges the district has received for the multi-unit metered projects.
- Ryan updated the Board on chemicals cost over projections; increase in chemical pricing and shipping cost was due to delivery delays.

Gary updated the Board on hemlock borer found in the watershed. He received a call from Kittery's Assistant Superintendent Carl Palm saying they had found hemlock borer in their watershed. Gary said the hemlock borer is widespread through the area and focuses on stressed or weakened trees usually following drought conditions. He will be meeting with a representative from the Maine Forest Service on Thursday. Gary had talked to Brian Reader our forester and he felt if they were doing a timber harvest, they would weed out the infected trees. Gary is uncertain of the long-term effect of hemlock borer.

Gary & Ryan updated the Board on the 3 DHHS Grants:

**2022 Capacity Development Grant** awarded to the district to complete a bathymetric survey and complete a safe yield model of Chases Pond. The grant approved is for 75% of the project costs up to a maximum reimbursement amount of \$27,750. The last bathymetric survey completed on Chases Pond was in 1994.

**2022 Source Water Protection Grant** awarded to the district to complete the final mile of Red Trail management road. The grant approved this year is for \$20,000. The district has applied for this grant since

2011 and successfully received \$10,000 each year. Trustee Rendall asked if \$10,000 got you one mile of road what would \$20,000 complete? Gary said with the 16% increase in materials and the cost of fuel for trucking he would expect to complete one mile of management road.

**2022 Water System Asset Security Grant** awarded to the district to fabricate and install a new security gate at the transmission main access road and install an automated security gate at the treatment plant. With a total reimbursement up to \$18,000.

The Board appreciated Staff for submitting the applications and receiving approvals for the grants.

**See what action the Board will take regarding material procurement options.**

Don updated the Board on material supply issues. Ordering pipe for water main projects is at least 36 weeks out if not more. Pricing is unstable and continues to rise. Example: last fall we did an eight" main extension, pipe was purchased for \$28.00 per ft. and today \$48.00 per ft. Delivery charges are also a cost factor. In 2023 the district has three main replacements planned: Lindsay Road, Moulton Lane, and Nubble Road Phase III. Don asked the Board if they would allow him to request purchase orders on all three main projects to get the materials on order in June. The district would not pay for these materials until the district takes delivery. Don estimated total cost of materials to be \$250,000. Other request was to purchase a 20' Conex container to store surplus materials. Management met to discuss an early draft of a 2023 Budget to plan projects coming and equipment delivery dates for 2023.

On a motion made by Trustee Boston and duly seconded by Trustee Rendall, it was voted unanimously to allow Don to submit purchase orders for all three main replacement projects for 2023 and a Conex container for storage. **Motion Passes**

Staff provide an update on District operations:

- Don attended a preconstruction meeting for Woodstone – 110-unit housing development. Both the York Sewer District and York Water District received a proposal from Woodard & Curran to inspect the project to meet YWD specifications. The contractor ordered all materials meeting our required standards. The district will receive system development charges on each meter installed.
- Gulf Hill – 47 units, contractors are having difficulty getting the eight-inch ductile pipe so they will be using ten-inch HDPE poly pipe to get the same volume of flow you would get from the eight-inch ductile.
- This year the district has contracted with Marston Associates to paint 25% of our hydrants.
- Patrick mentioned the proposal by Raybern Utility Solutions who he and Don met with to discuss finding alternative financial utilities software. The proposal came back assessing the functionality and performance of our current billing system not scoping out other affordable software systems. Patrick felt at this time it was best to stay with Munis as we really do not have an issue with the software it is with the customer service and costs.
- PUC report is complete and will go out in the mail to all Board members.

General Discussion:

On June 2, 2022, the Southern Maine Regional Water Council is holding their annual meeting from 6 – 9 PM. Gary will need a count of who will be attending.

President Leigh adjourned the meeting at 2:57 PM.

Respectfully Submitted,

Stephen Rendall  
Clerk  
York Water District

DATE: 6/8/2022  
TIME: 4:31:37PM

**York Water District**  
**INVOICE LIST**  
**FOR CHECKS FROM 5/11/2022 TO 6/8/2022**

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| <u>Vendor #</u>                    | <u>Vendor Name</u>          | <u>Invoice #</u> | <u>Amount</u>   | <u>Check Date</u> | <u>CHK #</u> | <u>Description</u>                   |
|------------------------------------|-----------------------------|------------------|-----------------|-------------------|--------------|--------------------------------------|
| <b>ABBOTT BROTHERS</b>             |                             |                  |                 |                   |              |                                      |
| 1                                  | ABBOTT BROTHERS             | 29204            | 1,163.00        | 05/12/2022        | 17486        | FILL MATERIALS                       |
|                                    |                             |                  | <b>1,163.00</b> |                   |              |                                      |
| <b>Advanced Communications Ser</b> |                             |                  |                 |                   |              |                                      |
| 348                                | Advanced Communications Ser | 6010301          | 470.00          | 06/08/2022        | 17553        | MONTHLY CYBER REPORTING              |
| 348                                | Advanced Communications Ser | 6010357          | 470.00          | 06/08/2022        | 17553        | MONTHLY CYBER REPORTING              |
|                                    |                             |                  | <b>940.00</b>   |                   |              |                                      |
| <b>AMERICAN SECURITY ALARM</b>     |                             |                  |                 |                   |              |                                      |
| 598                                | AMERICAN SECURITY ALARM     | 146587           | 176.00          | 06/01/2022        | 17533        | SERVICE CALL - RPO RENOVATION        |
|                                    |                             |                  | <b>176.00</b>   |                   |              |                                      |
| <b>AT&amp;T</b>                    |                             |                  |                 |                   |              |                                      |
| 168                                | AT&T                        | 0207374976001    | 77.49           | 06/08/2022        | 17554        | LONG DISTANCE - PLANT                |
|                                    |                             |                  | <b>77.49</b>    |                   |              |                                      |
| <b>CARDMEMBER SERVICE</b>          |                             |                  |                 |                   |              |                                      |
| 1,264                              | CARDMEMBER SERVICE          | 001618817 05/2   | 9,810.42        | 05/12/2022        | 17487        | MAY CREDIT CARD ACTIVITY             |
|                                    |                             |                  | <b>9,810.42</b> |                   |              |                                      |
| <b>Central Maine Power</b>         |                             |                  |                 |                   |              |                                      |
| 24                                 | Central Maine Power         | 35010715726 05   | 16.86           | 05/19/2022        | 17512        | POWER - LIGHT AT POND                |
| 24                                 | Central Maine Power         | 35011336322 05   | 259.60          | 05/19/2022        | 17512        | POWER - RTE 1 SOUTH PS               |
| 24                                 | Central Maine Power         | 35012087900 05   | 50.20           | 05/19/2022        | 17512        | POWER - SIMPSON HILL TANK            |
| 24                                 | Central Maine Power         | 35012909699 05   | 17.94           | 05/19/2022        | 17512        | POWER - RPO GARAGE                   |
| 24                                 | Central Maine Power         | 35012922080 05   | 124.22          | 05/19/2022        | 17512        | POWER - WHITE PINE PS                |
| 24                                 | Central Maine Power         | 35012966749 05   | 497.72          | 05/19/2022        | 17512        | POWER - SCREEN HOUSE/AERATION SYSTEM |
| 24                                 | Central Maine Power         | 35012969180 05   | 2,948.60        | 05/19/2022        | 17512        | POWER - TREATMENT PLANT              |
| 24                                 | Central Maine Power         | 35013404708 05   | 190.05          | 05/19/2022        | 17512        | POWER - RTE 1 NORTH PS               |
| 24                                 | Central Maine Power         | 35015157361 05   | 316.45          | 05/19/2022        | 17512        | POWER - WHIPPOORWILL PS              |
| 24                                 | Central Maine Power         | 35015205897 05   | 77.22           | 05/19/2022        | 17512        | POWER - RPO                          |
| 24                                 | Central Maine Power         | 35015396233 05   | 19.88           | 05/19/2022        | 17512        | POWER - LIGHT BEHIND SHOP            |
| 24                                 | Central Maine Power         | 35016940278 05   | 33.39           | 05/19/2022        | 17512        | POWER - HEIGHTS TANK                 |
| 24                                 | Central Maine Power         | 35016960912 05   | 16.86           | 05/19/2022        | 17512        | POWER - HEAT TAPE                    |
| 24                                 | Central Maine Power         | 35017139011 05   | 493.88          | 05/19/2022        | 17512        | POWER - OFFICE/SHOP                  |
|                                    |                             |                  | <b>5,062.87</b> |                   |              |                                      |
| <b>CHARTER COMMUNICATIONS</b>      |                             |                  |                 |                   |              |                                      |
| 344                                | CHARTER COMMUNICATIONS      | 1406178010521    | 149.98          | 06/01/2022        | 17534        | MONTHLY INTERNET FOR TANK CAMERA     |
| 344                                | CHARTER COMMUNICATIONS      | 1422436010507    | 239.98          | 05/19/2022        | 17513        | INTERNET FOR TANK CAMERA             |
| 344                                | CHARTER COMMUNICATIONS      | 1425335010507    | 372.62          | 05/19/2022        | 17513        | MONTHLY CABLE & INTERNET             |
| 344                                | CHARTER COMMUNICATIONS      | 1425335010507    | 300.00          | 06/01/2022        | 17534        | MONTHLY CABLE & INTERNET ADJ         |
|                                    |                             |                  | <b>1,062.58</b> |                   |              |                                      |
| <b>CIVIL CONSULTANTS</b>           |                             |                  |                 |                   |              |                                      |
| 1,430                              | CIVIL CONSULTANTS           | 17624            | 2,667.23        | 05/12/2022        | 17488        | SURVEY - NEW STORAGE BUILDING        |
| 1,430                              | CIVIL CONSULTANTS           | 17631            | 4,424.63        | 05/12/2022        | 17488        | SURVEY - WATERSHED LINE LOT ADJUSTM  |
|                                    |                             |                  | <b>7,091.86</b> |                   |              |                                      |

DATE: 6/8/2022  
TIME: 4:31:37PM

**York Water District**  
**INVOICE LIST**  
**FOR CHECKS FROM 5/11/2022 TO 6/8/2022**

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| <u>Vendor #</u>                       | <u>Vendor Name</u>             | <u>Invoice #</u> | <u>Amount</u>    | <u>Check Date</u> | <u>CHK #</u> | <u>Description</u>                  |
|---------------------------------------|--------------------------------|------------------|------------------|-------------------|--------------|-------------------------------------|
| <b>Coastal Landscaping</b>            |                                |                  |                  |                   |              |                                     |
| 9                                     | Coastal Landscaping            | 05/25/2022       | 309.57           | 06/01/2022        | 17535        | MATERIALS - DAY WITHOUT WATER       |
|                                       |                                |                  | <b>309.57</b>    |                   |              |                                     |
| <b>COMMUNICATIONS FACILITIES</b>      |                                |                  |                  |                   |              |                                     |
| 338                                   | COMMUNICATIONS FACILITIES      | 1726             | 250.00           | 06/01/2022        | 17536        | MONTHLY TOWER SITE INSPECTION       |
|                                       |                                |                  | <b>250.00</b>    |                   |              |                                     |
| <b>CONSOLIDATED COMMUNICATIONS</b>    |                                |                  |                  |                   |              |                                     |
| 75                                    | CONSOLIDATED COMMUNICATIONS    | 117944052542 (   | 194.65           | 06/01/2022        | 17537        | MONTHLY INTERNET FOR TOWER          |
| 75                                    | CONSOLIDATED COMMUNICATIONS    | 2073636101536    | 156.39           | 05/12/2022        | 17489        | MONTHLY SCADA MESSAGING             |
| 75                                    | CONSOLIDATED COMMUNICATIONS    | 2073636101536    | 156.39           | 06/08/2022        | 17555        | MONTHLY SCADA MESSAGING             |
|                                       |                                |                  | <b>507.43</b>    |                   |              |                                     |
| <b>CORE &amp; MAIN</b>                |                                |                  |                  |                   |              |                                     |
| 1,124                                 | CORE & MAIN                    | Q754366          | 2,441.71         | 06/08/2022        | 17556        | STOCK                               |
|                                       |                                |                  | <b>2,441.71</b>  |                   |              |                                     |
| <b>DLJ Corporation</b>                |                                |                  |                  |                   |              |                                     |
| 407                                   | DLJ Corporation                | 3646             | 160.66           | 06/01/2022        | 1225         | DEP REF SRVC - 93 RIDGE RD          |
| 407                                   | DLJ Corporation                | 3647             | 27.70            | 06/01/2022        | 1225         | DEP REF MTR - 93 RIDGE ROAD         |
|                                       |                                |                  | <b>188.36</b>    |                   |              |                                     |
| <b>Eldredge Lumber</b>                |                                |                  |                  |                   |              |                                     |
| 38                                    | Eldredge Lumber                | 504048           | 70.66            | 05/12/2022        | 17490        | SCREENHOUSE MAINT MATERIALS         |
| 38                                    | Eldredge Lumber                | 505571           | 76.45            | 05/12/2022        | 17490        | SHOP SUPPLIES                       |
| 38                                    | Eldredge Lumber                | 505911           | 153.95           | 05/12/2022        | 17490        | RPO ADDITION MATERIALS              |
| 38                                    | Eldredge Lumber                | 506644           | 96.81            | 05/12/2022        | 17490        | SCREEN HOUSE MAINT MATERIALS        |
| 38                                    | Eldredge Lumber                | 507775           | 86.00            | 05/19/2022        | 17514        | SCREENHOUSE MAINT MATERIAL          |
| 38                                    | Eldredge Lumber                | 509141           | 6.64             | 06/01/2022        | 17538        | MATERIALS - RPO ADDITION            |
| 38                                    | Eldredge Lumber                | 511243           | 42.22            | 06/08/2022        | 17557        | GATE VALVE MATERIALS                |
| 38                                    | Eldredge Lumber                | 511346           | 26.79            | 06/08/2022        | 17557        | GATE VALVE MATERIALS                |
| 38                                    | Eldredge Lumber                | 514973           | 144.66           | 06/08/2022        | 17557        | GATE VALVE MATERIALS                |
|                                       |                                |                  | <b>704.18</b>    |                   |              |                                     |
| <b>Electrical Installations, Inc.</b> |                                |                  |                  |                   |              |                                     |
| 334                                   | Electrical Installations, Inc. | 21SC274-03       | 1,425.00         | 05/12/2022        | 17491        | SCADA SERVICE AGREEMENT - INSTALLME |
|                                       |                                |                  | <b>1,425.00</b>  |                   |              |                                     |
| <b>Everett J. Prescott, Inc</b>       |                                |                  |                  |                   |              |                                     |
| 113                                   | Everett J. Prescott, Inc       | 5965286          | 10,552.08        | 05/12/2022        | 17492        | STOCK - HIGH STREET                 |
| 113                                   | Everett J. Prescott, Inc       | 5994303          | 1,308.30         | 05/19/2022        | 17515        | STOCK                               |
| 113                                   | Everett J. Prescott, Inc       | 6008925          | 4,039.33         | 06/08/2022        | 17558        | STOCK                               |
| 113                                   | Everett J. Prescott, Inc       | 6010047          | -32.11           | 05/12/2022        | 17492        | PRICE CORRECTION CREDIT             |
| 113                                   | Everett J. Prescott, Inc       | 6019332          | 1,664.00         | 06/08/2022        | 17558        | STOCK                               |
|                                       |                                |                  | <b>17,531.60</b> |                   |              |                                     |
| <b>FASTENER WAREHOUSE</b>             |                                |                  |                  |                   |              |                                     |
| 1,384                                 | FASTENER WAREHOUSE             | 144092           | 265.00           | 06/08/2022        | 17559        | MATERIALS FOR GATE VALVES           |

| Vendor #                      | Vendor Name                   | Invoice #      | Amount    | Check Date | CHK # | Description                       |
|-------------------------------|-------------------------------|----------------|-----------|------------|-------|-----------------------------------|
|                               |                               |                | 265.00    |            |       |                                   |
| FIELDING'S OIL & PROPANE CC   |                               |                |           |            |       |                                   |
| 988                           | FIELDING'S OIL & PROPANE      | 4053267        | 190.46    | 05/12/2022 | 17493 | 80.8 GAL DIESEL                   |
| 988                           | FIELDING'S OIL & PROPANE      | 4061440        | 316.00    | 05/19/2022 | 17516 | 143.8 GAL HEATING OIL - OFFICE    |
| 988                           | FIELDING'S OIL & PROPANE      | 4064400        | 284.51    | 06/01/2022 | 17539 | 120.7 GAL DIESEL                  |
| 988                           | FIELDING'S OIL & PROPANE      | 4072052        | 219.22    | 06/08/2022 | 17560 | 93.0 GAL DIESEL                   |
|                               |                               |                | 1,010.19  |            |       |                                   |
| GATEHOUSE MEDIA MASSACHUSETTS |                               |                |           |            |       |                                   |
| 1,663                         | GATEHOUSE MEDIA MASSACHUSETTS | 0004558761     | 62.72     | 05/19/2022 | 17520 | FLUSHING PSA                      |
|                               |                               |                | 62.72     |            |       |                                   |
| Goodwill Industries of Maine  |                               |                |           |            |       |                                   |
| 47                            | Goodwill Industries of Maine  | 39751          | 90.00     | 05/19/2022 | 17517 | RAGS FOR SHOP                     |
|                               |                               |                | 90.00     |            |       |                                   |
| GROUP DYNAMIC INC             |                               |                |           |            |       |                                   |
| 1,086                         | GROUP DYNAMIC INC             | L2206-01600084 | 212.55    | 05/19/2022 | 17518 | MONTHLY FSA & HRA ADMIN FEE       |
|                               |                               |                | 212.55    |            |       |                                   |
| Hach Chemical                 |                               |                |           |            |       |                                   |
| 66                            | Hach Chemical                 | 12973420       | 1,920.80  | 05/19/2022 | 17519 | DR900 & ACCESSORIES               |
| 66                            | Hach Chemical                 | 13026022       | 29.89     | 05/19/2022 | 17519 | LAB CONSUMABLES                   |
| 66                            | Hach Chemical                 | 13066416       | 172.02    | 06/08/2022 | 17561 | LAB CONSUMABLES                   |
| 66                            | Hach Chemical                 | 13068780       | 222.22    | 06/08/2022 | 17561 | LAB CONSUMABLES                   |
| 66                            | Hach Chemical                 | 2198646        | -1,920.80 | 05/19/2022 | 17519 | RETURN ITEM - DR900 & ACCESSORIES |
|                               |                               |                | 424.13    |            |       |                                   |
| HARCROS CHEMICALS,INC         |                               |                |           |            |       |                                   |
| 579                           | HARCROS CHEMICALS,INC         | 300167777      | 1,886.48  | 06/08/2022 | 17562 | 1111 GAL SODIUM HYPOCHLORITE      |
|                               |                               |                | 1,886.48  |            |       |                                   |
| Hews Company Inc.             |                               |                |           |            |       |                                   |
| 273                           | Hews Company Inc.             | SP178799       | 314.98    | 06/08/2022 | 17563 | TRUCK MAINT MATERIALS             |
|                               |                               |                | 314.98    |            |       |                                   |
| JAMES WAKEFIELD ARCHITECT     |                               |                |           |            |       |                                   |
| 1,667                         | JAMES WAKEFIELD ARCHITECT     | 198            | 10,000.00 | 05/19/2022 | 17511 | RPO OFFICE ADDITION               |
|                               |                               |                | 10,000.00 |            |       |                                   |
| JN ELECTRIC INC               |                               |                |           |            |       |                                   |
| 1,087                         | JN ELECTRIC INC               | 7058           | 1,914.00  | 06/01/2022 | 17540 | ELECTRICAL WORK - RPO ADDITION    |
|                               |                               |                | 1,914.00  |            |       |                                   |
| KYOCERA                       |                               |                |           |            |       |                                   |
| 1,202                         | KYOCERA                       | 55L2218362     | 638.00    | 06/01/2022 | 17543 | ANNUAL PLANT COPIER CHARGE        |
| 1,202                         | KYOCERA                       | 55L2220007     | 62.49     | 06/01/2022 | 17543 | MONTHLY OFFICE/SHOP PRINTERS BILL |
|                               |                               |                | 700.49    |            |       |                                   |
| Maine Employers Mutual        |                               |                |           |            |       |                                   |

| Vendor #                       | Vendor Name                 | Invoice #      | Amount    | Check Date | CHK # | Description                      |
|--------------------------------|-----------------------------|----------------|-----------|------------|-------|----------------------------------|
| 33                             | Maine Employers Mutual      | 1810083766 06/ | 4,273.75  | 05/19/2022 | 17521 | QUARTERLY WORKERS COMP INSURANCE |
|                                |                             |                | 4,273.75  |            |       |                                  |
| Maine Municipal Emp Health Tr  |                             |                |           |            |       |                                  |
| 85                             | Maine Municipal Emp Health  | 37496 JUNE 20/ | 38,318.45 | 05/19/2022 | 17522 | JUNE HEALTH INSURANCE            |
|                                |                             |                | 38,318.45 |            |       |                                  |
| Maine Water Utilities          |                             |                |           |            |       |                                  |
| 148                            | Maine Water Utilities       | 2003260        | 50.00     | 05/12/2022 | 17495 | MWUA MEETING FEE - 2 STAFF       |
| 148                            | Maine Water Utilities       | 2003276        | 145.00    | 05/19/2022 | 17523 | MWUA CLASS - 1 STAFF             |
|                                |                             |                | 195.00    |            |       |                                  |
| NELSON ANALYTICAL LLC          |                             |                |           |            |       |                                  |
| 587                            | NELSON ANALYTICAL LLC       | 222050006      | 15.00     | 05/12/2022 | 17496 | SAMPLE - LOBSTER COVE            |
| 587                            | NELSON ANALYTICAL LLC       | 222050008      | 30.00     | 05/12/2022 | 17496 | SAMPLES - LOBSTER COVE ROAD      |
| 587                            | NELSON ANALYTICAL LLC       | 222050076      | 15.00     | 05/12/2022 | 17496 | SAMPLE - 317 US RTE 1            |
| 587                            | NELSON ANALYTICAL LLC       | 222050133      | 15.00     | 05/12/2022 | 17496 | SAMPLE - 317 US RTE 1            |
| 587                            | NELSON ANALYTICAL LLC       | 222050263      | 120.00    | 06/01/2022 | 17541 | ROUTINE BACTERIA SAMPLES         |
| 587                            | NELSON ANALYTICAL LLC       | 222050501      | 105.00    | 06/01/2022 | 17541 | ROUTINE BACTERIA SAMPLES         |
| 587                            | NELSON ANALYTICAL LLC       | 222050524      | 15.00     | 06/01/2022 | 17541 | SAMPLE - 1000 US RTE 1           |
| 587                            | NELSON ANALYTICAL LLC       | 222050553      | 15.00     | 06/01/2022 | 17541 | SAMPLE - 4 PAUL ST               |
| 587                            | NELSON ANALYTICAL LLC       | 222050554      | 15.00     | 06/01/2022 | 17541 | SAMPLE - 1000 US ROUTE 1         |
|                                |                             |                | 345.00    |            |       |                                  |
| NEW ENGLAND TRAFFIC CONTI      |                             |                |           |            |       |                                  |
| 606                            | NEW ENGLAND TRAFFIC COI     | 212576         | 370.50    | 05/12/2022 | 17497 | FLAGGERS - LOBSTER COVE ROAD     |
| 606                            | NEW ENGLAND TRAFFIC COI     | 212788         | 1,959.75  | 06/01/2022 | 17542 | FLAGGERS - PAVING LIST WORK      |
| 606                            | NEW ENGLAND TRAFFIC COI     | 212854         | 2,106.00  | 06/08/2022 | 17564 | FLAGGERS                         |
|                                |                             |                | 4,436.25  |            |       |                                  |
| NM Curtis Earth Works, Inc.    |                             |                |           |            |       |                                  |
| 1,594                          | NM Curtis Earth Works, Inc. | 9616-R         | 1,422.01  | 05/12/2022 | 17498 | RETAINAGE - AXHOLME RD           |
|                                |                             |                | 1,422.01  |            |       |                                  |
| Portland Plastic Pipe          |                             |                |           |            |       |                                  |
| 101                            | Portland Plastic Pipe       | 234080         | 52.57     | 05/12/2022 | 17499 | PLANT MAINT MATERIALS            |
|                                |                             |                | 52.57     |            |       |                                  |
| QUALITY SUPPLY CORPORATIC      |                             |                |           |            |       |                                  |
| 1,014                          | QUALITY SUPPLY CORPORAT     | 23612          | 105.00    | 05/12/2022 | 17500 | BFP TEST GAGE CALIBRATION        |
|                                |                             |                | 105.00    |            |       |                                  |
| ROBBINS AUTO PARTS             |                             |                |           |            |       |                                  |
| 931                            | ROBBINS AUTO PARTS          | 460-215595     | 305.79    | 05/12/2022 | 17501 | VEHICLE MAINT MATERIALS          |
|                                |                             |                | 305.79    |            |       |                                  |
| Roche Locksmith Services       |                             |                |           |            |       |                                  |
| 231                            | Roche Locksmith Services    | 150880         | 126.70    | 05/19/2022 | 17524 | LOCK WORK - OFFICE               |
|                                |                             |                | 126.70    |            |       |                                  |
| Roger Pratt Excavating & Pavin |                             |                |           |            |       |                                  |

DATE: 6/8/2022  
TIME: 4:31:37PM

**York Water District**  
**INVOICE LIST**  
**FOR CHECKS FROM 5/11/2022 TO 6/8/2022**

PAGE: 5

| Vendor #                   | Vendor Name                  | Invoice #  | Amount    | Check Date | CHK # | Description                         |
|----------------------------|------------------------------|------------|-----------|------------|-------|-------------------------------------|
| 99                         | Roger Pratt Excavating & Pav | 2114-R     | 6,646.50  | 05/19/2022 | 17525 | RETAINAGE - 1000 US RTE 1           |
| 99                         | Roger Pratt Excavating & Pav | 2278       | 39,752.75 | 05/12/2022 | 17502 | MAIN INSTALLATION - LOBSTER COVE RD |
|                            |                              |            | 46,399.25 |            |       |                                     |
| SHORELINE CONSTRUCTION, I  |                              |            |           |            |       |                                     |
| 903                        | SHORELINE CONSTRUCTION       | 3641       | 43.11     | 05/12/2022 | 1224  | DEP REF MTR - 9 DRIFTWOOD LANE      |
| 903                        | SHORELINE CONSTRUCTION       | 3650       | 29.54     | 06/08/2022 | 1226  | DEP REF MTR - 2 WILLOW AVE          |
|                            |                              |            | 72.65     |            |       |                                     |
| STILES COMPANY, INC        |                              |            |           |            |       |                                     |
| 1,390                      | STILES COMPANY, INC          | 248740     | 104.04    | 05/12/2022 | 17503 | STOCK ITEMS                         |
| 1,390                      | STILES COMPANY, INC          | 248749     | 5,029.21  | 05/12/2022 | 17503 | STOCK                               |
| 1,390                      | STILES COMPANY, INC          | 248800     | 231.44    | 05/19/2022 | 17526 | STOCK                               |
| 1,390                      | STILES COMPANY, INC          | 248918     | 366.67    | 06/01/2022 | 17544 | STOCK                               |
|                            |                              |            | 5,731.36  |            |       |                                     |
| SULLIVAN ASSOCIATES        |                              |            |           |            |       |                                     |
| 832                        | SULLIVAN ASSOCIATES          | 40373      | 616.22    | 05/12/2022 | 17504 | SENSOR FOR PUMP STATION             |
| 832                        | SULLIVAN ASSOCIATES          | 40442      | 478.48    | 06/01/2022 | 17545 | CHEMICAL PUMP MAINT MATERIALS       |
|                            |                              |            | 1,094.70  |            |       |                                     |
| THE UPS STORE #1088        |                              |            |           |            |       |                                     |
| 193                        | THE UPS STORE #1088          | 04/14/2022 | 51.74     | 06/01/2022 | 17546 | SHIPPING BACKFLOW TEST KIT          |
| 193                        | THE UPS STORE #1088          | 05/16/2022 | 102.25    | 05/19/2022 | 17527 | SHIPPING SAMPLES                    |
|                            |                              |            | 153.99    |            |       |                                     |
| TMDE CALIBRATION LABS, INC |                              |            |           |            |       |                                     |
| 1,484                      | TMDE CALIBRATION LABS, II    | 44913      | 180.00    | 06/01/2022 | 17547 | LAB METER CALIBRATIONS              |
|                            |                              |            | 180.00    |            |       |                                     |
| Tom Chase & Son            |                              |            |           |            |       |                                     |
| 275                        | Tom Chase & Son              | 05/03/2022 | 500.00    | 05/12/2022 | 17505 | TREE REMOVAL - GERTRUDE LANE        |
|                            |                              |            | 500.00    |            |       |                                     |
| TOWN OF YORK               |                              |            |           |            |       |                                     |
| 951                        | TOWN OF YORK                 | 05/25/2022 | 15,037.42 | 06/01/2022 | 17548 | 2022 HONDA PIONEER                  |
|                            |                              |            | 15,037.42 |            |       |                                     |
| Treasurer State of Maine   |                              |            |           |            |       |                                     |
| 91                         | Treasurer State of Maine     | 05/02/2022 | 22,293.00 | 05/12/2022 | 17494 | 2022 PUC ASSESSMENT                 |
|                            |                              |            | 22,293.00 |            |       |                                     |
| TYLER TECHNOLOGIES, INC.   |                              |            |           |            |       |                                     |
| 330                        | TYLER TECHNOLOGIES, INC.     | 045-378982 | 12,677.27 | 06/01/2022 | 17549 | Q3 MUNIS APPLICATION CONTRACT       |
|                            |                              |            | 12,677.27 |            |       |                                     |
| UNIFIRST CORPORATION       |                              |            |           |            |       |                                     |
| 1,461                      | UNIFIRST CORPORATION         | 1040186612 | 25.26     | 05/12/2022 | 17506 | UNIFORM SERVICE                     |
| 1,461                      | UNIFIRST CORPORATION         | 1040186615 | 50.63     | 05/12/2022 | 17506 | UNIFORM SERVICE                     |
| 1,461                      | UNIFIRST CORPORATION         | 1040188957 | 25.26     | 05/19/2022 | 17528 | UNIFORM SERVICE                     |
| 1,461                      | UNIFIRST CORPORATION         | 1040188965 | 50.09     | 05/19/2022 | 17528 | UNIFORM SERVICE                     |

| Vendor #                  | Vendor Name               | Invoice #     | Amount   | Check Date | CHK # | Description                   |
|---------------------------|---------------------------|---------------|----------|------------|-------|-------------------------------|
| 1,461                     | UNIFIRST CORPORATION      | 1040191164    | 25.26    | 06/01/2022 | 17550 | UNIFORM SERVICE               |
| 1,461                     | UNIFIRST CORPORATION      | 1040191169    | 50.09    | 06/01/2022 | 17550 | UNIFORM SERVICE               |
| 1,461                     | UNIFIRST CORPORATION      | 1040193656    | 25.26    | 06/01/2022 | 17550 | UNIFORM SERVICE               |
| 1,461                     | UNIFIRST CORPORATION      | 1040193666    | 50.09    | 06/01/2022 | 17550 | UNIFORM SERVICE               |
| 1,461                     | UNIFIRST CORPORATION      | 1040196019    | 25.26    | 06/08/2022 | 17565 | UNIFORM SERVICE               |
| 1,461                     | UNIFIRST CORPORATION      | 1040196033    | 50.09    | 06/08/2022 | 17565 | UNIFORM SERVICE               |
|                           |                           |               | 377.29   |            |       |                               |
| UNIVAR USA, INC           |                           |               |          |            |       |                               |
| 585                       | UNIVAR USA, INC           | 50192387      | 3,157.96 | 05/12/2022 | 17507 | 2478 GAL CAUSTIC SODA         |
|                           |                           |               | 3,157.96 |            |       |                               |
| Utility Supply of America |                           |               |          |            |       |                               |
| 155                       | Utility Supply of America | 960382        | 181.00   | 05/12/2022 | 17508 | PLANT MAINT MATERIALS         |
| 155                       | Utility Supply of America | 971035        | 219.90   | 05/19/2022 | 17529 | PLANT MATERIALS               |
| 155                       | Utility Supply of America | 991404        | 282.06   | 06/08/2022 | 17566 | SHOP SUPPLIES                 |
|                           |                           |               | 682.96   |            |       |                               |
| VERIZON WIRELESS          |                           |               |          |            |       |                               |
| 836                       | VERIZON WIRELESS          | 9906942493    | 643.97   | 06/01/2022 | 17551 | MONTHLY CELL PHONES & TABLETS |
| 836                       | VERIZON WIRELESS          | 9906942494    | 599.72   | 06/01/2022 | 17551 | MONTHLY ONE-TALK CHARGES      |
|                           |                           |               | 1,243.69 |            |       |                               |
| W.B.MASON, INC.           |                           |               |          |            |       |                               |
| 532                       | W.B.MASON, INC.           | 230092273     | 211.92   | 06/08/2022 | 17567 | OFFICE SUPPLIES               |
|                           |                           |               | 211.92   |            |       |                               |
| W.W. Grainger CO. Inc.    |                           |               |          |            |       |                               |
| 65                        | W.W. Grainger CO. Inc.    | 9293033057    | 10.00    | 05/12/2022 | 17509 | PLANT MAINT MATERIALS         |
| 65                        | W.W. Grainger CO. Inc.    | 9293363157    | 178.30   | 05/12/2022 | 17509 | PLANT MAINT MATERIALS         |
| 65                        | W.W. Grainger CO. Inc.    | 9298467185    | 44.80    | 05/19/2022 | 17530 | PLANT MAINT MATERIALS         |
| 65                        | W.W. Grainger CO. Inc.    | 9299236951    | 167.90   | 05/19/2022 | 17530 | PLANT MAINT MATERIALS         |
| 65                        | W.W. Grainger CO. Inc.    | 9300098747    | 80.26    | 05/19/2022 | 17530 | FITTINGS - PLANT              |
| 65                        | W.W. Grainger CO. Inc.    | 9307748617    | 2,514.54 | 06/01/2022 | 17552 | BIN CABINET FOR PLANT         |
| 65                        | W.W. Grainger CO. Inc.    | 9321740103    | 53.43    | 06/08/2022 | 17568 | SAFETY SUPPLIES               |
|                           |                           |               | 3,049.23 |            |       |                               |
| WARREN'S OFFICE SUPPLIES  |                           |               |          |            |       |                               |
| 1,391                     | WARREN'S OFFICE SUPPLIES  | 505536-00     | 47.32    | 05/12/2022 | 17510 | OFFICE SUPPLIES               |
|                           |                           |               | 47.32    |            |       |                               |
| WEX BANK                  |                           |               |          |            |       |                               |
| 1,415                     | WEX BANK                  | 81283591      | 1,600.91 | 06/08/2022 | 17569 | MONTHLY FLEET GAS             |
|                           |                           |               | 1,600.91 |            |       |                               |
| WIN WASTE INNOVATIONS OF  |                           |               |          |            |       |                               |
| 1,666                     | WIN WASTE INNOVATIONS OF  | 23-0000185238 | 205.96   | 05/19/2022 | 17531 | DUMSTER SERVICE               |
|                           |                           |               | 205.96   |            |       |                               |
| Wright-Pierce             |                           |               |          |            |       |                               |

DATE: 6/8/2022  
TIME: 4:31:37PM

**York Water District**  
**INVOICE LIST**  
**FOR CHECKS FROM 5/11/2022 TO 6/8/2022**

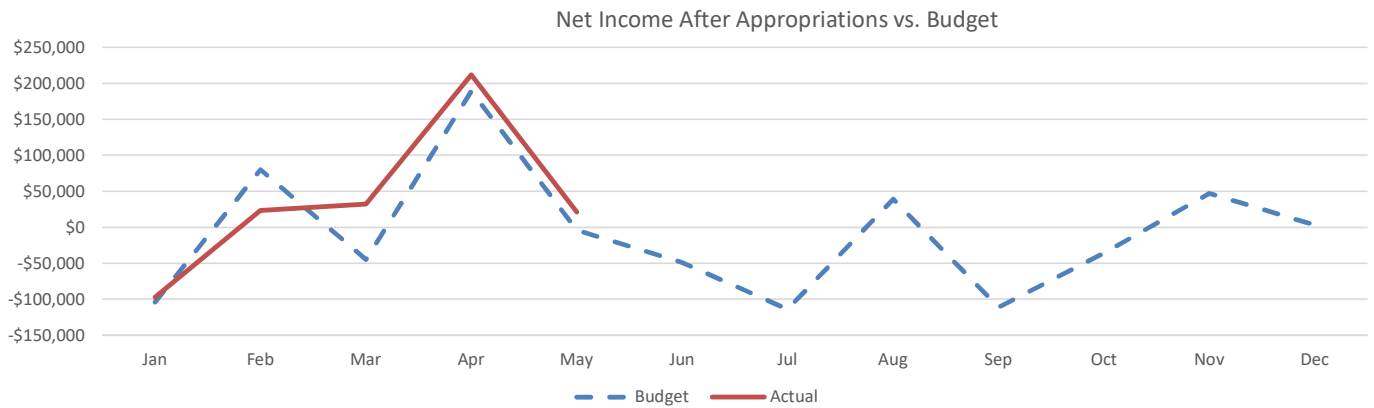
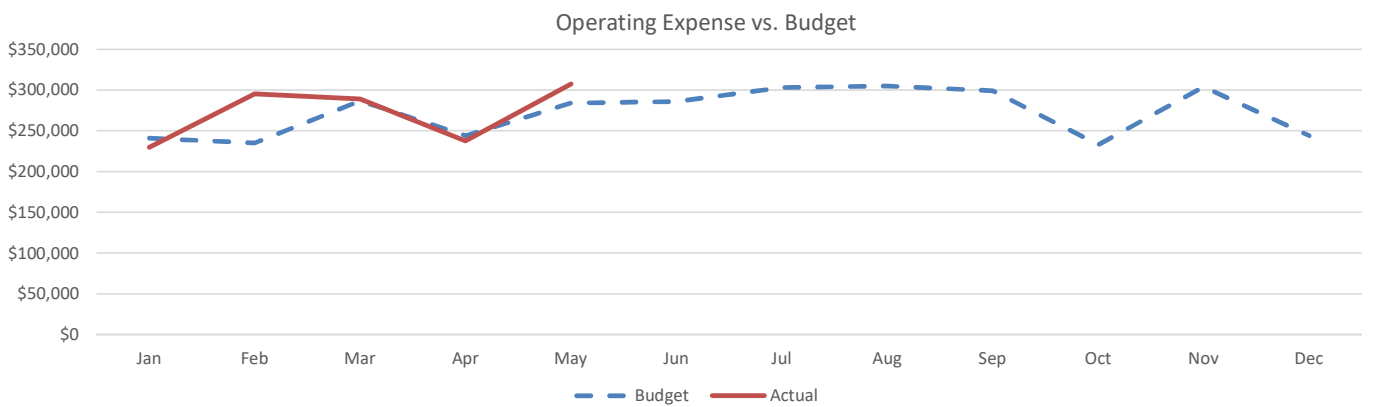
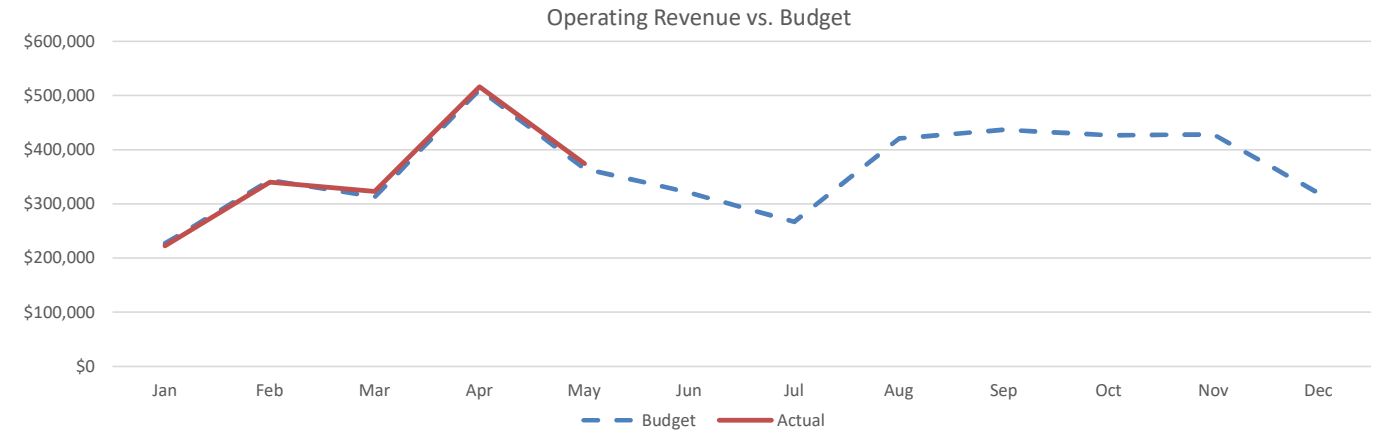
PAGE: 7

| <u>Vendor #</u>                    | <u>Vendor Name</u>      | <u>Invoice #</u> | <u>Amount</u>    | <u>Check Date</u> | <u>CHK #</u> | <u>Description</u>                 |
|------------------------------------|-------------------------|------------------|------------------|-------------------|--------------|------------------------------------|
| 137                                | Wright-Pierce           | 220872           | 6,081.25         | 06/08/2022        | 17570        | ENGINEERING - 1000 US RTE 1        |
| 137                                | Wright-Pierce           | 220876           | 7,290.93         | 06/08/2022        | 17570        | PROJECT ENGINEERING                |
|                                    |                         |                  | <b>13,372.18</b> |                   |              |                                    |
| <b>York Parks &amp; Recreation</b> |                         |                  |                  |                   |              |                                    |
| 255                                | York Parks & Recreation | 05/18/2022       | 8,000.00         | 05/19/2022        | 17532        | ANNUAL MOUNT A. CONSERVATION PROGI |
|                                    |                         |                  | <b>8,000.00</b>  |                   |              |                                    |

WARRANT TOTAL:

**251,292**

**York Water District**  
**Monthly Operating Revenue, Expense & Net Income**



**Bank Statement Balances**

As of June 8, 2022

| <u>Account</u>             | <u>Balance</u> | <u>Account</u>           | <u>Balance</u> |
|----------------------------|----------------|--------------------------|----------------|
| Operating                  | \$2,571,338.03 | Watershed                | \$159,195.09   |
| System Development         | \$75,520.73    | Customer Advance         | \$210,254.31   |
| Reserved for Tank Painting | \$ 926,315.00  |                          |                |
| Operating Reserve          | \$1,720,543.76 | % of Recommended Reserve | 141%           |

**York Water District  
Income Statement  
For the Month Ending May 31, 2022**

**Operating Revenue**

▲ **\$9,695**

**Operating Expense**

▲ **\$23,368**

**Net Income/(Loss)**

▲ **\$25,135**

|                                        | <u>Actual</u>    | <u>Budget</u>     | <u>Variance</u>  | <u>Total Budget</u> | <u>Variance vs.<br/>Tot. Budget</u> |
|----------------------------------------|------------------|-------------------|------------------|---------------------|-------------------------------------|
| Residential Metered Sales              | \$ 184,195       | \$ 184,000        | \$ 195           | \$ 2,548,000        | 0%                                  |
| Commercial Metered Sales               | 53,514           | 48,000            | 5,514            | 499,000             | 1%                                  |
| Governmental Metered Sales             | 15,003           | 14,000            | 1,003            | 88,000              | 1%                                  |
| Public & Private Fire Protection       | 115,662          | 117,000           | (1,338)          | 1,238,000           | 0%                                  |
| Other Operating Revenue                | 6,321            | 2,000             | 4,321            | 17,000              | 25%                                 |
| <b>Total Operating Revenue</b>         | <b>374,695</b>   | <b>365,000</b>    | <b>9,695</b>     | <b>4,390,000</b>    | <b>0%</b>                           |
| Salaries & Wages                       | 144,039          | 130,000           | 14,039           | 1,589,000           | 1%                                  |
| Employee Benefits                      | 67,501           | 66,000            | 1,501            | 727,000             | 0%                                  |
| Purchased Power & Water                | 7,775            | 5,000             | 2,775            | 79,000              | 4%                                  |
| Chemicals                              | 5,044            | 3,000             | 2,044            | 69,000              | 3%                                  |
| Materials & Supplies                   | 18,018           | 12,000            | 6,018            | 224,000             | 3%                                  |
| Contracted Services                    | 31,368           | 33,000            | (1,632)          | 394,000             | 0%                                  |
| Transportation Expense                 | 2,796            | 4,000             | (1,204)          | 43,000              | -3%                                 |
| Insurance                              | 7,163            | 5,000             | 2,163            | 56,000              | 4%                                  |
| Other Miscellaneous Expenses           | 23,664           | 26,000            | (2,336)          | 83,000              | -3%                                 |
| <b>Total Operating Expense</b>         | <b>307,368</b>   | <b>284,000</b>    | <b>23,368</b>    | <b>3,264,000</b>    | <b>1%</b>                           |
| Depreciation & Amortization Expense    | 83,615           | 84,000            | (385)            | 1,008,000           | 0%                                  |
| Net Non-Operating Income               | 54,502           | 16,000            | 38,502           | 327,000             | 12%                                 |
| Debt Service                           | 8,719            | 9,000             | (281)            | 491,000             | 0%                                  |
| Tank Painting Contribution             | 8,360            | 8,000             | 360              | 100,000             | 0%                                  |
| <b>Net Income After Appropriations</b> | <b>\$ 21,135</b> | <b>\$ (4,000)</b> | <b>\$ 25,135</b> | <b>\$ (146,000)</b> |                                     |

Recorded water sold to KKW in 2021.

Higher than expected income from System Development Charges. Lump sum payment from AT&T.

**York Water District  
Income Statement  
For the Five Months Ending May 31, 2022**

**Operating Revenue**

▲ **\$14,434**

**Operating Expense**

▲ **\$69,282**

**Net Income/(Loss)**

▲ **\$72,682**

|                                        | <u>Actual</u>     | <u>Budget</u>     | <u>Variance</u>  | <u>Total Budget</u> | <u>Variance vs.<br/>Tot. Budget</u> |
|----------------------------------------|-------------------|-------------------|------------------|---------------------|-------------------------------------|
| Residential Metered Sales              | \$ 1,017,941      | \$ 1,026,000      | \$ (8,059)       | \$ 2,548,000        | 0%                                  |
| Commercial Metered Sales               | 181,894           | 168,000           | 13,894           | 499,000             | 3%                                  |
| Governmental Metered Sales             | 42,867            | 43,000            | (133)            | 88,000              | 0%                                  |
| Public & Private Fire Protection       | 522,111           | 520,000           | 2,111            | 1,238,000           | 0%                                  |
| Other Operating Revenue                | 11,621            | 5,000             | 6,621            | 17,000              | 39%                                 |
| <b>Total Operating Revenue</b>         | <b>1,776,434</b>  | <b>1,762,000</b>  | <b>14,434</b>    | <b>4,390,000</b>    | <b>0%</b>                           |
| Salaries & Wages                       | 633,375           | 605,000           | 28,375           | 1,589,000           | 2%                                  |
| Employee Benefits                      | 324,680           | 323,000           | 1,680            | 727,000             | 0%                                  |
| Purchased Power & Water                | 31,599            | 28,000            | 3,599            | 79,000              | 5%                                  |
| Chemicals                              | 34,469            | 22,000            | 12,469           | 69,000              | 18%                                 |
| Materials & Supplies                   | 111,281           | 78,000            | 33,281           | 224,000             | 15%                                 |
| Contracted Services                    | 135,971           | 147,000           | (11,029)         | 394,000             | -3%                                 |
| Transportation Expense                 | 20,264            | 18,000            | 2,264            | 43,000              | 5%                                  |
| Insurance                              | 26,637            | 23,000            | 3,637            | 56,000              | 6%                                  |
| Other Miscellaneous Expenses           | 41,006            | 46,000            | (4,994)          | 83,000              | -6%                                 |
| <b>Total Operating Expense</b>         | <b>1,359,282</b>  | <b>1,290,000</b>  | <b>69,282</b>    | <b>3,264,000</b>    | <b>2%</b>                           |
| Depreciation & Amortization Expense    | 418,075           | 418,000           | 75               | 1,008,000           | 0%                                  |
| Net Non-Operating Income               | 289,676           | 162,000           | 127,676          | 327,000             | 39%                                 |
| Debt Service                           | 56,271            | 56,000            | 271              | 491,000             | 0%                                  |
| Tank Painting Contribution             | 41,800            | 42,000            | (200)            | 100,000             | 0%                                  |
| <b>Net Income After Appropriations</b> | <b>\$ 190,682</b> | <b>\$ 118,000</b> | <b>\$ 72,682</b> | <b>\$ (146,000)</b> |                                     |

Recorded water sold to KKW in 2021.

There has been an increase in some chemical pricing. Timing of purchases is also a factor.

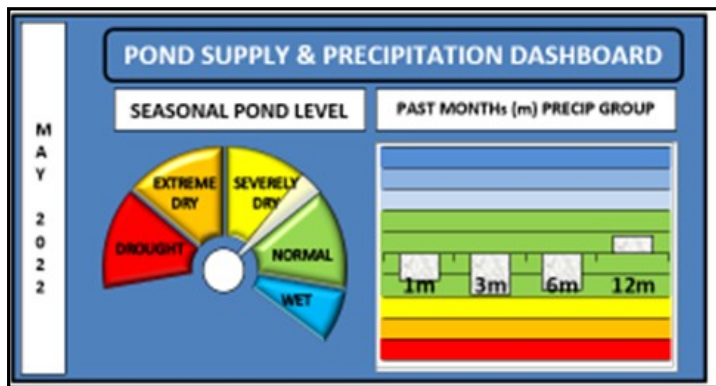
Incurred \$26,000 in expenses for project that were included in the 2021 budget but due to shipping delays and scheduling, these projects are being completed in 2022.

Higher than expected income from System Development Charges. Lump sum payment from AT&T. Received some grant funds earlier than expected.

| YEAR                                                                                                                   | System Total^(MG) | Water Transfers* | Pond Level-Feet (Assessment) | Precipitation (Assessment) |
|------------------------------------------------------------------------------------------------------------------------|-------------------|------------------|------------------------------|----------------------------|
| 2022                                                                                                                   | 36.0              | -1.1 KKW         | -0.04 (Low Normal)           | 2.00" (Severely Dry)       |
| 2021                                                                                                                   | 38.5              | -.077 KKW        | -0.04 (Low Normal)           | 4.09" (Normal)             |
| 2020                                                                                                                   | 34.0              | -1.2 KKW         | +0.00 (Low Normal)           | 2.39" (Low Normal)         |
| 2019                                                                                                                   | 30.0              | 0                | +0.20 (High Normal)          | 3.80" (Normal)             |
| * Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer. |                   |                  |                              |                            |

TREATMENT REPORT

By: Ryan Lynch & Noah Emery



In April, we received only 2.0 inches of precipitation. This is characterized as severely dry as we typically average 4.3. For all monthly groupings we are still in the green “normal” area, but we are falling well below average, which is a concern. The past six months have been dry/below normal. Looking at the seasonal outlook (June to August) for Maine it predicts normal to slightly higher than normal precipitation. This is good news since we are already below normal. We will keep a close eye on the rain. The pond level has fallen just below normal into low normal and water is no longer flowing into the Cape Neddick River.

Our Wright-Pierce engineer and I spent two full days on Chase’s Pond performing a bathymetric survey. An echo sounder was attached to the bottom of the electric motor and a GPS unit at the top. Thousands of data points were collected as our boat slowly and strategically cruised the pond. The data will be used to create a map of the depths of the pond and calculate the volume of water in the pond, gallons per foot, and the amount available to the intake.

| Inside this issue:  |     |
|---------------------|-----|
| Treatment           | 1-2 |
| GIS                 | 2-3 |
| Resource Protection | 3   |
| Distribution        | 3-4 |
| Meter Crew          | 4   |
| Wellness            | 4-5 |



Depth/GPS Data Collection System.

Operators had to take down a filter this month to remove additional media which was interfering with the operation of the back surface wash arm. Some filter media had accumulated in one area preventing the arm from turning during filter cleaning. Approximately six, five-gallon buckets were removed.

The distribution crew and treatment operators met with staff from Kennebunk, Kennebunkport and Wells Water District (KKW) and Kittery Wa-

ter District (KWD) at a pump station on Old Beech Ridge Road that is under construction, to discuss its status and next steps. The distribution crew is helping complete some of the tasks. A plan was discussed to keep its construction moving. We also discussed water quality differences and transferring water. KWD will continue to use the interconnection only in an emergency so they are not making any changes to water quality. Since the District is monochloramines, we will need to install two chemical systems for when we take water from KWD. One for caustic to raise the pH to optimum monochloramine level and ammonia to create monochloramine. Treatment operators spent some time sizing and getting quotes for the chemical systems.

Operators fully cleaned and nearly completed repainting the inside of the screen house this month, attended a cyber meeting and training, conferenced several times with contractors regarding the new to be constructed Gulf Hill Subdivision Pump Station and attended training on the Electronic Use Policy. Operators also finished replumbing an aged polymer system, and had to drain and replace a leaky bulkhead fitting on a hypo day tank.

We received an emergency call from KKW on Memorial Day weekend. Their filtration plant could not produce water until the following day and they needed water. The District's standby operator worked with KKW to open the interconnection and send approximately 1,000 gallons per minute to KKW for 18 hours. We had transferred just over 1.1 million gallons when the interconnection was closed. We are still waiting on KKW to fix their interconnection booster station completely so we can restart our normal low volume water quality improvement program.



**Filter and Surface Wash Arm.**

## GIS REPORT

By: Todd Hill

John and I entered into the District's Geographic Information System (GIS) the remaining water utilities on the Lobster Cove Road water main replacement project. The water main, services, gates, and hydrants were located and marked up which is the first step before we can use GPS to add any of the new water features to the system. Pictures of all water utility features are also taken. These pictures are then imported into Photoshop which allows me to put an address on the service location. Once I add text to the picture, I export it out to a lower resolution. This helps with faster load times and also hard drive space. Another water main project on Paul Street was also completed in May. This project actually started in April but due to the ledge encountered the contractors had to postpone the extension until they could schedule a drilling contractor to drill the ledge that was in the way of the extension. Once the ledge was drilled the contractor could bust up the ledge and complete the main extension project.

With any new project I make sure I have the water line information for each service location. This will help build our service line inventory. All Lobster Cove Road service lines from the main to the service are one inch copper and all service lines for the service box going into the houses are three quarter inch copper water lines. This information is entered into an ArcGIS survey. This information is building a service line layer that, when completed, can be viewed from a web map via ArcGIS online.

A few water main extension estimates have been paid for and contracts have been signed for Valley Road on the Nubble and Ocean Breeze which is off of Ridge Road. Both projects have made deposits so we were able to order materials. Unfortunately, the lead time on ductile iron water pipe is 34 - 36 weeks out. I have two more main extension estimates that we are still waiting for a deposit so materials can be ordered. I have also sent out preliminary water main extension estimates for Carlton Street, Mitchell Road, and Norton Avenue Extension.

Also in May I worked on the GIS basemap. I continued to update the flushing progress map for the website and reviewed Route One North ex-

isting conditions plan. I located the water line for 11 Old Seabury Road due to paving project on Southside Road. I also completed four water meter estimates for 1000 US Route One as well as one for 2 Willow Avenue. I made signs for the Resource Protection Office and worked on pre-blast survey maps for Valley Road and Spring Street.

## RESOURCE PROTECTION REPORT

By: Joe Dignam



**Progress on the RPO renovations.**

Renovations to the Resource Protection Office (RPO) have gone very smoothly this month. Gary has remained in the office for the duration of the project, while I moved to my home office until construction is complete. The builders have completed all framing, electrical rough-in, insulation, sheetrock, and are now working on paint and trim. The distribution crew worked this month to install a perimeter drain and move a rip-rap slope for easier navigation around the new building. We expect to be moving back in by mid-June.

This year's resource protection budget included replacement of our 2013 Can Am Commander side by side UTV. This machine has served us well for the past nine years with over 10,000 miles on the trails, but it has become too expensive to repair each year to justify keeping it. Our replacement is a 2022 Honda Pioneer 700 UTV. We ordered the new machine with Nault's Powersports in Manchester, NH. They notified us at the end of May that our new UTV is ready for pickup and we expect to have it at the RPO in early June.

Also this month, the District participated in two major events with the Village and Coastal Ridge Elementary Schools. For the first time, we hosted kindergarten and first grade students in our watershed to "help" us with the annual seedling planting. Working in class groups, each student had the opportunity to plant their own white pine seedling and learn about sustainable timber harvesting and forest regeneration. Overall, the field trip was a great success and was received well by students, teachers, and parent chaperones. 250 seedlings were planted during the field trip, and an additional 750 seedlings were planted by District employees that same day.



**YVES Students planting trees.**

The second event was the Imagine A Day Without Water event originally held at the York Beach Ball Field in 2019. This year, it was hosted by Village Elementary School. In collaboration with the York Sewer District, we presented six different educational stations for students to visit and learn. Station activities included ATV photo-op and resource protection information, locator metal detecting activity, fire truck, EJP service truck and vac truck, interactive watershed models, real live sewer camera, and a toilet vs. trash toss game.

## DISTRIBUTION REPORT

By: Webster Ropke

York Water District crews spent most of May excavating and making repairs on services, air releases, gate valves, and blowoffs on Southside Road. This is in preparation of York Public Works (YPW) repaving Southside Road. Anytime we are aware of YPW paving a road we will check and mark all our valve boxes, service box-

es, blowoffs, air releases, and hydrants. Once we have a list of repairs, a Dig Safe is called in. After all excavation and repairs are completed, we will break out and raise any valve boxes that did not need repairs.



**Work on Southside Road.**

## METER CREW REPORT

By: Tom Chase

During the month of May, David and I continued to install seasonal meters upon request of the property owners. We also activated a few new accounts including a six inch fire service line. Since this fire service included an outside Fire Department Connection (FDC), the District required a Reduced Pressure Zone backflow prevention device (RPZ) to be installed for the purpose of protecting the public water system from any contaminants that could be introduced through the FDC during an emergency event. When we arrived to activate the line, the RPZ was mounted too close to the floor which did not leave room for the required twelve inch minimum airspace between the relief valve discharge at the bottom of the device and the floor of the room where it was located. Luckily, the installer was able to come up with a clever plan to raise the device, which only required minimal reconfiguration to their existing piping.

While Larry was out, I took two sets of bacteria samples for the new lines at 1000 US Route One and Paul Street. The samples for both of these locations passed and the new account on Paul Street has already been turned on.

I also helped out with a couple of school related events this month. The first event involved stu-

dents planting some seedlings in the watershed to promote tree regrowth in the most recent timber harvest area. The second was the "Imagine a Day Without Water" event at the Village Elementary School where I helped setup some of the tents and tables and then assisted Larry with the students as they tested out their ability to operate our magnetic locators.

David attended some Confined Space and Fall Protection training at York Sewer District, presented by Life Safety Specialists. He also met with a representative of York Hospital to replace several of the meters on their campus which were due to be changed out. We also provided guidance to a contractor that had to repair a private service line leaking at one of the hospital condo units being fed water from Summit Lane. The plastic water line broke on each side of the curb stop valve, requiring the water main to be shut off at York Street while the repairs were being made.



**David and I tested all the backflow prevention devices located at the Main Office, Treatment Plant, Screen House, Pump Stations, and the mobile units.**

## WELLNESS REPORT

By: Karen Hale

### **What is Browntail Moth rash and how does it spread?**

Similar to poison ivy, browntail moth rash tends to be red, bumpy, and itchy and can cause discomfort to those affected for hours or even weeks. Individuals can also experience respira-

tory issues such as having a tough time breathing, after inhaling the minuscule hairs. These barbed hairs are so toxic, symptoms can develop quickly, even at the time of exposure. Most individuals affected will notice signs after an outdoor activity where they have been exposed to trees or shrubs that are home to the pests or from wearing clothing that has been exposed to airborne hairs.

Here are strategies to prevent the rash:

- ☐ Take the necessary steps to remove webs from your property.
- ☐ Avoid places that are heavily infested with caterpillars during the spring and early summer.
- ☐ Keep car and house windows closed in high-risk areas.
- ☐ Abstain from air-drying laundry or rugs outside.
- ☐ Use caution when doing yard work in heavily infested areas. Hold off on doing any yard work during dry, windy days. Complete necessary yard work on damp days or wet down the surrounding area with a hose to help keep hairs from becoming airborne. The chance of contracting browntail moth rash increases during dry, windy conditions.

## MAY BILLING

### York Village Route

| 2022         | Usage(cf) | Revenue   | Customers |
|--------------|-----------|-----------|-----------|
| Residential  | 1,560,300 | \$184,195 | 1,426     |
| Commercial   | 1,327,900 | \$53,514  | 176       |
| Governmental | 347,300   | \$15,003  | 35        |
|              |           |           |           |
| 2021         | Usage(cf) | Revenue   | Customers |
| Residential  | 1,553,600 | \$184,265 | 1,432     |
| Commercial   | 1,044,600 | \$47,971  | 173       |
| Governmental | 315,900   | \$14,356  | 35        |

# WATER QUALITY REPORT

REPORT DATE: 6/1/2022

## AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

| Avg Daily Gals Pumped | Avg TEMP | Avg Turb | Avg pH | AvgFreeCl2 | Avg TtlCl2 | Avg Ortho | Current Lvl | Avg Pond Lvl | Min Pond Lvl | Max Pond Lvl |
|-----------------------|----------|----------|--------|------------|------------|-----------|-------------|--------------|--------------|--------------|
| 1,169,683             | 59       | 0.11     | 9.05   | 0.04       | 2.05       | 1.50      | -0.04       | 0.07         | -0.04        | 0.15         |

## PLANT FINISH WATER QUALITY RESULTS

| TEST DATE                           | Temp F    | Turbidity      | pH          | Free Cl2        | Total Cl2      | Ortho           | Alkalinity    | Color        | Manganese       | Iron            | Aluminum        |
|-------------------------------------|-----------|----------------|-------------|-----------------|----------------|-----------------|---------------|--------------|-----------------|-----------------|-----------------|
| 5/25/2022                           | 63        | 0.11           | 8.99        | 0.03            | 2.10           | 1.48            | 14            | 4            | 0.032           | 0.00            | 0.011           |
| 5/18/2022                           | 61        | 0.09           | 9.09        | 0.03            | 2.10           | 1.47            | 14            | 2            | 0.016           | 0.00            | 0.037           |
| 5/11/2022                           | 54        | 0.10           | 8.96        | 0.03            | 2.00           | 1.46            | 14            | 2            | 0.020           | 0.01            | 0.029           |
| 5/4/2022                            | 52        | 0.11           | 9.24        | 0.03            | 2.00           | 1.50            | 14            | 4            | 0.017           | 0.01            | 0.007           |
| <b>AVERAGE RESULTS:</b>             | <b>58</b> | <b>0.10</b>    | <b>9.07</b> | <b>0.03</b>     | <b>2.05</b>    | <b>1.48</b>     | <b>14</b>     | <b>3</b>     | <b>0.021</b>    | <b>0.01</b>     | <b>0.021</b>    |
| <b>TREATMENT TARGET PARAMETERS:</b> |           | <b>&lt;0.3</b> | <b>9.0</b>  | <b>&lt;0.10</b> | <b>2.0-2.5</b> | <b>&gt;=1.5</b> | <b>&gt;10</b> | <b>&lt;5</b> | <b>&lt;0.05</b> | <b>&lt;0.05</b> | <b>&lt;0.05</b> |

## ROUTINE DISTRIBUTION WATER QUALITY RESULTS

| Sample Site                   | Date      | Turbidity | pH   | Free Cl2 | Total Cl2 | Ortho | Alkalinity | Color | Manganese | Iron  | Aluminum |
|-------------------------------|-----------|-----------|------|----------|-----------|-------|------------|-------|-----------|-------|----------|
| Route 1 at Pine Ledge Motel S | 5/25/2022 | 0.15      | 9.17 | 0.04     | 1.60      | 1.65  | 16         | 3     | 0.008     | 0.020 | 0.022    |
| Route 1 at Pine Ledge Motel S | 5/18/2022 | 0.08      | 9.07 | 0.03     | 1.70      | 1.62  | 16         | 3     | 0.000     | 0.000 | 0.021    |
| Route 1 at Pine Ledge Motel S | 5/11/2022 | 0.12      | 9.12 | 0.04     | 1.60      | 1.62  | 15         | 4     | 0.012     | 0.010 | 0.026    |
| Route 1 at Pine Ledge Motel S | 5/4/2022  | 0.12      | 9.21 | 0.04     | 1.70      | 1.65  | 16         | 3     | 0.010     | 0.010 | 0.035    |
| Route 1 North Pump Station    | 5/25/2022 | 0.10      | 9.00 | 0.03     | 1.60      | 1.60  | 14         | 4     | 0.006     | 0.020 | 0.021    |
| Route 1 North Pump Station    | 5/18/2022 | 0.10      | 8.91 | 0.03     | 1.70      | 1.59  | 14         | 3     | 0.000     | 0.020 | 0.025    |
| Route 1 North Pump Station    | 5/11/2022 | 0.12      | 9.00 | 0.03     | 1.60      | 1.61  | 16         | 3     | 0.016     | 0.030 | 0.038    |
| Route 1 North Pump Station    | 5/4/2022  | 0.14      | 9.08 | 0.05     | 1.70      | 1.59  | 16         | 4     | 0.007     | 0.030 | 0.026    |
| Route 1 South Pump Station    | 5/25/2022 | 0.12      | 9.03 | 0.03     | 1.80      | 1.56  | 15         | 3     | 0.006     | 0.010 | 0.015    |
| Route 1 South Pump Station    | 5/18/2022 | 0.10      | 9.00 | 0.08     | 1.90      | 1.55  | 14         | 2     | 0.000     | 0.020 | 0.013    |
| Route 1 South Pump Station    | 5/11/2022 | 0.12      | 8.99 | 0.03     | 1.90      | 1.55  | 13         | 2     | 0.013     | 0.020 | 0.027    |
| Route 1 South Pump Station    | 5/4/2022  | 0.15      | 9.14 | 0.07     | 1.80      | 1.56  | 15         | 3     | 0.009     | 0.030 | 0.007    |

|                                                              |           |                 |                |                 |                    |                 |               |              |                 |                 |                 |
|--------------------------------------------------------------|-----------|-----------------|----------------|-----------------|--------------------|-----------------|---------------|--------------|-----------------|-----------------|-----------------|
| York Water District Office                                   | 5/25/2022 | 0.10            | 8.92           | 0.05            | 1.70               | 1.59            | 14            | 3            | 0.007           | 0.010           | 0.024           |
| York Water District Office                                   | 5/18/2022 | 0.08            | 9.10           | 0.04            | 1.80               | 1.53            | 14            | 2            | 0.000           | 0.010           | 0.026           |
| York Water District Office                                   | 5/11/2022 | 0.09            | 8.77           | 0.04            | 1.80               | 1.57            | 14            | 3            | 0.013           | 0.030           | 0.018           |
| York Water District Office                                   | 5/4/2022  | 0.13            | 8.91           | 0.03            | 1.80               | 1.60            | 14            | 2            | 0.008           | 0.010           | 0.040           |
| <b>AVERAGE RESULTS:</b>                                      |           | <b>0.11</b>     | <b>9.03</b>    | <b>0.04</b>     | <b>1.73</b>        | <b>1.59</b>     | <b>15</b>     | <b>3</b>     | <b>0.007</b>    | <b>0.018</b>    | <b>0.024</b>    |
| <b>TARGET MIN/MAX PARAMETERS:</b>                            |           | <b>&lt;0.3</b>  | <b>8.0-9.2</b> | <b>&lt;0.10</b> | <b>&gt;&gt;1.0</b> | <b>&gt;=1.0</b> | <b>&gt;10</b> | <b>&lt;5</b> | <b>&lt;0.10</b> | <b>&lt;0.10</b> | <b>&lt;0.10</b> |
| <b>ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)</b> |           |                 |                |                 |                    |                 |               |              |                 |                 |                 |
| Sample Site                                                  | Date      | Turbidity       | pH             | Free Cl2        | Total Cl2          | Ortho           | Alkalinity    | Temp         | Total Coliform  |                 |                 |
| South Side Road Near Blaisdell Farm                          | 5/9/2022  | 0.10            | 9.26           | 0.04            | 1.80               | 1.64            | 15            | 10.6         | ABSENT          |                 |                 |
| Route 1 @ River Bend Road                                    | 5/9/2022  | 0.11            | 9.14           | 0.04            | 2.00               | 1.55            | 14            | 11.0         | ABSENT          |                 |                 |
| Organug Road @ Indian Trail                                  | 5/9/2022  | 0.08            | 9.06           | 0.05            | 1.80               | 1.59            | 15            | 11.1         | ABSENT          |                 |                 |
| Seabury Road Near Route 103                                  | 5/9/2022  | 0.09            | 9.22           | 0.03            | 1.90               | 1.61            | 15            | 10.2         | ABSENT          |                 |                 |
| Stageneck Road @ Harbor Beach Road                           | 5/9/2022  | 0.09            | 9.14           | 0.04            | 1.80               | 1.61            | 15            | 11.2         | ABSENT          |                 |                 |
| Ridge Road Across from Coastal Ridge Elemen                  | 5/9/2022  | 0.12            | 8.99           | 0.04            | 2.00               | 1.54            | 14            | 11.5         | ABSENT          |                 |                 |
| Webber Road Near Ridge Road (73 Webber)                      | 5/9/2022  | 0.11            | 9.05           | 0.04            | 1.90               | 1.52            | 15            | 12.0         | ABSENT          |                 |                 |
| Route 1A @ Roaring Rock Road                                 | 5/9/2022  | 0.09            | 9.19           | 0.06            | 1.80               | 1.58            | 15            | 11.2         | ABSENT          |                 |                 |
| Route 1 @ Mr. Mikes Convenience Store                        | 5/17/2022 | 0.11            | 9.12           | 0.03            | 2.00               | 1.49            | 15            | 15.3         | ABSENT          |                 |                 |
| Yorkshire Commons @ York Street                              | 5/17/2022 | 0.10            | 9.08           | 0.02            | 1.90               | 1.50            | 14            | 13.0         | ABSENT          |                 |                 |
| Route 1 @ Old Post Road (Tranmission Line)                   | 5/17/2022 | 0.08            | 9.00           | 0.04            | 2.20               | 1.52            | 14            | 16.7         | ABSENT          |                 |                 |
| Route 1A @ York Senior Center formerly YPD                   | 5/17/2022 | 0.10            | 9.08           | 0.02            | 2.00               | 1.48            | 14            | 14.0         | ABSENT          |                 |                 |
| Nubble Road at Sewer Pump Station                            | 5/17/2022 | 0.12            | 9.05           | 0.03            | 1.80               | 1.52            | 13            | 11.2         | ABSENT          |                 |                 |
| Clark Road Cape Neddick                                      | 5/17/2022 | 0.15            | 9.01           | 0.02            | 1.70               | 1.55            | 14            | 11.9         | ABSENT          |                 |                 |
| White Pine Pump Station Near Route 1                         | 5/17/2022 | 0.11            | 9.06           | 0.03            | 2.00               | 1.50            | 14            | 13.3         | ABSENT          |                 |                 |
|                                                              |           | <b>Average:</b> | <b>0.10</b>    | <b>9.10</b>     | <b>0.04</b>        | <b>1.91</b>     | <b>1.55</b>   | <b>14</b>    | <b>12.3</b>     |                 |                 |
|                                                              |           | Minimum:        | 0.08           | 8.99            | 0.02               | 1.70            | 1.48          | 13           | 10.2            |                 |                 |
|                                                              |           | Maximum:        | 0.15           | 9.26            | 0.06               | 2.20            | 1.64          | 15           | 16.7            |                 |                 |

|                                 |                                                 |                                     |        | <u>Jan</u> | <u>Feb</u> | <u>Mar</u> | <u>Apr</u> | <u>May</u> | <u>June</u> | <u>July</u> | <u>Aug</u> | <u>Sept</u> | <u>Oct</u> | <u>Nov</u> | <u>Dec</u> |
|---------------------------------|-------------------------------------------------|-------------------------------------|--------|------------|------------|------------|------------|------------|-------------|-------------|------------|-------------|------------|------------|------------|
| <b>BLS REQUIRED INSPECTIONS</b> | <b>Task</b>                                     | <b>Interval</b>                     |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Eyewash Station checks                          | Weekly                              |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Vehicle Checks                                  | Weekly                              |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Portable Ladder inspections                     | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Sling/ lifting strap/ lifting chain inspections | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | PPE inspections                                 | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Fire extinguisher inspections (internal)        | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | First Aid Kit Inspections                       | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Jack inspections                                | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Jack stand inspections                          | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Welding equipment inspections                   | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Air Compressor relief valve check               | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Water heater relief valve check                 | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Grinding wheel/ guard inspection                | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Garage Door sensor checks                       | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Emergency Exit Lighting checks                  | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | AED inspections                                 | Monthly                             |        | √          | √          | √          | √          | √          |             |             |            |             |            |            |            |
|                                 | Fixed Ladder Inspections                        | Every 6 months - or when accessible |        |            |            |            |            |            |             |             |            |             |            | -          |            |
|                                 | Air Quality Monitor Calibrations                | Every 6 months                      |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Lifts/Hoists (internal)                         | 6 months from KoneCrane inspection  |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Lifts/Hoists (Contracted)                       | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Testing Panic buttons/security pads             | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Fire extinguisher inspections (contracted)      | Annually                            |        |            |            |            |            |            |             |             |            |             |            |            |            |
| <b>BLS REQUIRED TRAINING</b>    | MMA - Fire Extinguisher Training                | Annual                              |        | -          | -          | -          | -          | √          |             |             |            |             |            |            |            |
|                                 | Confined Space Rescue Training*                 | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Simulated Confined Space Rescue Training*       | Annual                              |        |            |            |            |            |            |             |             |            |             |            | -          |            |
|                                 | Basic First Aid Training*                       | Every 2 years - last 9/22/20        |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | CPR certification*                              | Every 2 years - last 9/22/20        |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Hearing Tests/Training Video*                   | Annual                              |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Respirator Medical Evaluations*                 | Annual                              |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Respirator Fit Tests*                           | Annual                              |        |            |            |            |            |            |             | -           |            |             |            |            |            |
|                                 | Workzone/Flagger Training                       | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Trenching & Excavation Training                 | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Global Harmonization Video                      | Initial                             |        |            |            |            |            |            |             |             |            |             |            |            |            |
| <b>BLS REQUIRED PROGRAMS</b>    | Hazard Assessment of PPE                        | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Bloodborne Pathogen Policy                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Confined Space Program                          | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Emergency Action Plan                           | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Electrical Policy (Arc Flash)                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Fire Extinguisher Policy                        | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Global Harmonization Policy (HazCom)            | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Hearing Protection Program                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Ladder Policy                                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Lock Out / Tag Out Program                      | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Respiratory Protection Program                  | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Silica Exposure Prevention Program              | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
|                                 | Video Display Terminal Policy                   | Program Review                      | Annual | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 |                                                 | Employee Review                     | Annual |            | √          | √          |            |            |             |             |            |             |            |            |            |
| <b>MISC</b>                     | Safety Meetings                                 | Quarterly                           |        |            |            | √          |            |            |             |             |            |             |            |            |            |
|                                 | Update Bureau of Labor posters                  | Every 6 months                      |        | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Post OSHA 300 logs                              | Annual                              |        | √          |            |            |            |            |             |             |            |             |            |            |            |
|                                 | Prepare Safety budget                           | Annual                              |        |            |            |            |            |            |             |             |            |             |            |            |            |
|                                 | SDS inventory                                   | Annual                              |        | √          | √          |            |            |            |             |             |            |             |            | -          |            |
|                                 | NWZAW & Safe Digging Banners                    | Annual                              |        |            |            | √          | √          |            |             |             |            |             |            |            |            |
|                                 | SHAPE inspection                                | Every 3 years                       |        |            |            |            |            |            |             |             |            |             |            |            |            |

\* Applicable employees only