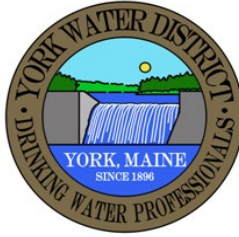


Trustees

Richard Leigh, President
Russell A. Peterson, Treasurer
Karen Arsenault, Clerk
Stephen C. Rendall Jr., Trustee
Richard E. Boston, Trustee



Administration

Donald D. Neumann Jr., Superintendent
Gary E. Stevens, Asst. Superintendent
Patrick M. Desrosiers, Financial Manager
Ryan Lynch, Treatment Plant Manager

86 Woodbridge Road
York, Maine 03909
Telephone: (207) 363-2265
Fax: (207) 363-7338
www.yorkwaterdistrict.org

Posted July 13, 2022

LEGAL NOTICE -- The monthly meeting of the York Water District Board of Trustees will be held remotely at 2:00 pm on Wednesday, July 20, 2022, as per the district's remote meeting policy. Members of the public that wish to participate, please send a request to customerservice@yorkwaterdistrict.org by 12:00 pm on the day of the meeting. Staff will provide an invite by email ten minutes prior to the meeting.

AGENDA

1. The President will call the meeting to order.
2. Executive Session (1:00pm-2:00pm)
 - (Pursuant to MRSA Title 1, Section 405.6 E). Re consultation with Attorney
 - (Pursuant to MRSA Title 1, Section 405.6 C). Re potential sales agreement
3. See what action the Board will take after a review of the minutes of the Board Meeting held on June 15, 2022.
4. Invitation for Public Comment.
Because time is limited, the Board will give York WD ratepayers and York property owners priority for presenting public comments.
Comments by everyone will be limited to 3 minutes. All comments will be directed to the Board President and are required to be civil, respectful, and relevant to the York Water District.
For those who were not provided an adequate opportunity to provide oral comments, they are free to submit written comments. Those comments should be sent to customerservice@yorkwaterdistrict.org
5. See what action the Board will take on a potential land purchase.
6. Financial Manager will present the Board of Trustees with monthly budgetary reports and income statements for review and discussion.
7. See if the Board will consider a transition plan for in-person meetings.
8. Staff will provide an update on District Operations.
9. General Discussion
10. Adjourn.

Respectfully Submitted,

Donald D. Neumann, Jr.
Superintendent



Trustees

Richard Leigh, President
Russell A. Peterson, Treasurer
Karen Arsenault, Clerk
Stephen C. Rendall Jr., Trustee
Richard E. Boston, Trustee

Administration

Donald D. Neumann Jr., Superintendent
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The York Water District Board of Trustees Annual meeting was held on Wednesday, June 15, 2022, through remote conferencing as allowed by the district's remote meeting policy.

President, Richard Leigh called the Meeting to order at 2:02 PM. Others present were Treasurer – Russell Peterson, Clerk – Stephen Rendall, Trustee - Richard Boston and Trustee – Karen Arsenault. Staff present was Superintendent – Donald Neumann, Asst. Superintendent – Gary Stevens, Financial Manager – Patrick Desrosiers, Treatment Plant Manager – Ryan Lynch, Lead Treatment Plant Operator – Noah Emery and Financial Assistant – Shelley Kimball.

See what action the Board will take regarding election of Officer's for the term of June 2022 through June 2023. The positions are President, Treasurer and Clerk.

As required by our Charter and Bylaws, the Trustees held its annual election of Officers, which takes place after the Town's May election when on a rotating basis a Trustee is elected for a 5-year term. Karen Arsenault was re-elected for a 5-year term. On a motion made by Trustee Rendall and duly seconded by Trustee Boston, it was voted 4-0 with Richard Leigh abstaining, that Richard Leigh be President of the Board. On a motion made by Trustee Boston and duly seconded by Trustee Arsenault it was voted 4-0 with Russell Peterson abstaining, that Russell Peterson be re-elected as Treasurer of the Board. On a motion made by Trustee Rendall and duly seconded by Trustee Boston it was voted 4-0 with Karen Arsenault abstaining, that Karen Arsenault be Clerk of the Board.

See what action the Board will take after a review of the minutes of the Special Board Meeting held on May 13, 2022.

On a motion made by Trustee Boston and duly seconded by Trustee Arsenault, it was voted unanimously to accept the Minutes of the May 13, 2022, Special Board meeting. **Motion Passes**

See what action the Board will take after a review of the minutes of the Board Meeting held on May 18, 2022.

On a motion made by Trustee Boston and duly seconded by Trustee Peterson, it was voted unanimously to accept the Minutes of the May 18, 2022, Board meeting. **Motion Passes**

The Financial Manager presented the Board with the Monthly and Year-to-date Budget Reports and Income Statement for May 2022 for review and discussion. The Monthly revenue for May 2022 is \$9,700 over projected. The Monthly O&M Budget for May 2022 is \$23,000 over projected. The YTD revenue is \$14,400 over projection. The YTD O&M budget is \$69,000 over projection.

- Revenue reflects emergency water sales to Kennebunk, Kennebunkport & Wells Water District (KKW) for 2021
- Net Non-operating Income is higher than projected as the District is still taking in system development charges (SDC) for new meter installs from new developments.
- YTD O&M budget is over projection due to 2021 capital projects completed in 2022.

Public Comment:

Janet Drew

Superintendent and Staff will provide an update on District Operations:

- Ryan updated the Board on the pond levels, daily demand, and precipitation levels for May.
- Don mentioned what an excellent job Kristin Lamb did giving us the tour of the Center for Wildlife's new facility.
- RFP for materials have been sent out for the Lindsay Road, Moulton Lane and Nubble Road Phase III main replacements scheduled in 2023.
- The outside crew is trying to stay ahead of the Public Works paving schedule; when a list is received crew takes a proactive approach and check all gates valves and replace bolts where needed.
- Woodstone's contractor has completed crossing York Street with the water and sewer lines. They are waiting for their material delivery before they can continue with the project.
- Gulf Hill has completed their road crossing. Pump station designs are completed, next step is to connect the road crossing to the development.
- Started the Staffing Assessment with Woodard & Curran. Had an overview of the progress, hoping to start the onsite visits soon.
- Scheduling the 2022 salary survey update.

Gary reported to the board regarding an issue with the red management road on the north side of Chase's Pond at 6 Gertrude Lane. In 2020 Gary had Civil Consultants lay out the boundaries of this road, once a town road known as County Road, with the intention of rebuilding the upper part section (a trail now) connecting the private County Road to the YWD Red Management Road. The section needing to be rebuilt is referred to as County Road Trail. This is an access point used by YWD coming from the Resource Protection Office especially while doing patrols. While Civil Consultants were laying out the boundaries of the road, they also laid out the boundaries of the right of way going through 6 Gertrude Lane. This right of way would allow access to the property owners with any interest in accessing County Road including YWD. When this road was rebuilt, presumably by YWD, it was neither within the boundaries of the original County Road nor was it within the boundaries of the Right of Way. It was somewhere in between on the property of 6 Gertrude Lane in two small locations shown on a map prepared by Civil Consultants. Combined these two small parcels equal .46 acres.

Gary went on to explain that we asked our appraiser to prepare an appraisal of these two small parcels. The appraisal came back at \$22,000.00. We had \$15,000 in the budget. Don and Gary went on to explain that it is cheaper to leave the road in its existing location, using the centerline of the existing road as the property line and purchase the two small parcels from the property owner at 6 Gertrude Lane than it would be to move the road over to one of the other Rights of Way because of the topography (ledge and a large fill area will make the move costly).

After that discussion Gary went on to further explain the upper end of the road once known as County Road as it breaks away from the Red Management Road and leads to the Private County Road is and has been in a very eroded state. We plan to rebuild this into a manageable and maintainable trail and eventually gating it off like all our access gates with the ability to allow walkers, mountain bikers and ATVs; but trucks and jeeps will not be allowed in. Gary has spoken to the two property owners that border this trail, they agree, if the YWD wants to upgrade the trail they have no problem with it. The survey completed by Civil Consultants revealed the trail is nearly all on the YWD property. Gary will discuss both issues with Code Enforcement to be sure we are proceeding appropriately. Prior to the survey Gary spoke with Code Enforcement who said if we had permission from the property owners to rebuild the trail Code would have no issue with allowing it.

It was the consensus of the Board to plan an executive session for discussion and add an action item to the July Trustees Meeting once all Board members have had time to review the appraisal.

General Discussion:

Trustee Boston asked about KWD crossing I95. Don explained that this should happen in the fall. KWD has MTA approval and Mike Rogers is trying to schedule the work with a boring contractor.

Trustee Peterson had a question about why the District uses copper pipes for service installations. Ryan explained that according to the EPA, the action level for copper (1.3 mg/L) is set at the health-based maximum contaminant level goal for copper. The EPA defines the MCLG as the level of a contaminant in drinking water below which there is *no known or expected risk to health*. MCLGs even have a built-in margin of safety. The most recent district average monitoring level for copper was 0.024 mg/L, more than 50 times less than the copper MCLG, so there is no apparent risk to customers with use of copper pipe. This allows the District to continue to take advantage of copper pipe longevity, durability, and corrosion resistance, some of the reasons copper remains one of the most common types of plumbing pipes used today.

Trustee Arsenault asked if the Board should consider a joint meeting with KWD, 1) to meet the new Trustees and 2) get an update on projects. Don will follow up to see if this is a possibility due to COVID restrictions.

Don asked if the subcommittee (Trustees Peterson and Rendall) would set a date to review the rate structure model Patrick put together to understand restructuring of rates and to address conservation. A zoom meeting will be scheduled for Thursday, June 30, 2022 @ 9:00 AM.

President Leigh adjourned the meeting at 3:01 PM

Respectfully Submitted,

Karen Arsenault
Clerk
York Water District

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 1

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
AD-CETERA GRAPHICS						
1,550	AD-CETERA GRAPHICS	22929	436.00	06/15/2022	17571	CCR MAILING
			436.00			
Advanced Communications Ser						
348	Advanced Communications Ser	6010371	1,421.40	07/07/2022	17634	UNIFY WIRELESS ACCESS POINT
			1,421.40			
AHM - NORTHERN LIGHT DRUG						
210	AHM - NORTHERN LIGHT DR	00056229-00	128.00	06/23/2022	17597	RANDOM DRUG TESTING - 2 STAFF
			128.00			
AT&T						
168	AT&T	0207374976001	34.92	07/07/2022	17635	LONG DISTANCE - PLANT
			34.92			
BRISTOL POINTE LLC						
1,672	BRISTOL POINTE LLC	29234	81.71	06/30/2022	17614	UB 1324 298 YORK STREET (HOUSE METE)
1,672	BRISTOL POINTE LLC	29235	81.71	06/30/2022	17615	UB 6200 298 YORK STREET (OFFICE UNIT)
1,672	BRISTOL POINTE LLC	29236	682.56	06/30/2022	17616	UB 6217 298 YORK STREET (SPRINKLER)
			845.98			
C M APPRAISALS LLC						
733	C M APPRAISALS LLC	22-10182	300.00	06/15/2022	17572	APPRIASIAL- GERTRUDE LANE
			300.00			
CARDMEMBER SERVICE						
1,264	CARDMEMBER SERVICE	1618817 06/22	4,878.92	06/15/2022	17573	JUNE CREDIT CARD ACTIVITY
			4,878.92			
Central Maine Power						
24	Central Maine Power	35010715726 0€	16.86	06/23/2022	17599	POWER - LIGHT AT POND
24	Central Maine Power	35011336332 0€	314.64	06/23/2022	17599	POWER - RTE 1 NORTH PS
24	Central Maine Power	35012087900 0€	29.65	06/15/2022	17574	POWER - SIMPSON HILL TANK
24	Central Maine Power	35012909699 0€	22.93	06/23/2022	17599	POWER - RPO GARAGE
24	Central Maine Power	35012922080 0€	111.44	06/23/2022	17599	POWER - WHITE PINE PS
24	Central Maine Power	35012966749 0€	758.56	06/23/2022	17599	POWER - SCREEN HOUSE/AERATION SYSTI
24	Central Maine Power	35012969180 0€	3,845.58	06/23/2022	17599	POWER - TREATMENT PLANT
24	Central Maine Power	35013404708 0€	111.00	06/23/2022	17599	POWER - RTE 1 SOUTH PS
24	Central Maine Power	35015157361 0€	328.80	06/23/2022	17599	POWER - WHIPPOORWILL PS
24	Central Maine Power	35015205897 0€	91.59	06/23/2022	17599	POWER - RPO
24	Central Maine Power	35015396233 0€	19.16	06/15/2022	17574	POWER - LIGHT AT SHOP
24	Central Maine Power	35016940278 0€	34.54	06/23/2022	17599	POWER - HEIGHTS TANK
24	Central Maine Power	35016960912 0€	16.86	06/23/2022	17599	POWER - HEAT TAPE
24	Central Maine Power	35017139011 0€	553.35	06/23/2022	17599	POWER - OFFICE/SHOP
			6,254.96			
CHARTER COMMUNICATIONS						
344	CHARTER COMMUNICATIONS	1406178010621	149.98	06/30/2022	17617	INTERNET FOR TANK CAMERA
344	CHARTER COMMUNICATIONS	1425335010607	672.62	06/15/2022	17575	MONTHLY CABLE & INTERNET

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 2

Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
			822.60			
COMMUNICATIONS FACILITIES						
338	COMMUNICATIONS FACILITIES	1749	250.00	06/30/2022	17618	MONTHLY TOWER SITE INSPECTION
			250.00			
CONSOLIDATED COMMUNICATIONS						
75	CONSOLIDATED COMMUNICATIONS	117944052542 (	194.65	06/30/2022	17619	INTERNET CONNECTION AT TOWER
75	CONSOLIDATED COMMUNICATIONS	2073636101536	156.39	07/07/2022	17636	MONTHLY SCADA MESSAGING
			351.04			
DIG SAFE SYSTEM, INC						
720	DIG SAFE SYSTEM, INC	35860	231.00	07/07/2022	17637	Q2 DIGSAFE REQUESTS
			231.00			
Dowling Corporation						
202	Dowling Corporation	211309	351.63	06/15/2022	17576	HVAC MAINTENANCE
			351.63			
Eldredge Lumber						
38	Eldredge Lumber	515308	92.55	06/15/2022	17577	PLANT SUPPLIES
38	Eldredge Lumber	515738	71.19	06/15/2022	17577	SHOP SUPPLIES
38	Eldredge Lumber	517343	33.96	06/23/2022	17600	SHOP SUPPLIES
38	Eldredge Lumber	519136	8.09	06/30/2022	17620	OFFICE SUPPLIES
38	Eldredge Lumber	519402	8.78	06/30/2022	17620	MATERIALS - RPO ADDITION
38	Eldredge Lumber	519645	9.88	06/30/2022	17620	HYDRANT MAINT MATERIALS
38	Eldredge Lumber	520602	131.40	06/30/2022	17620	RPO SUPPLIES
38	Eldredge Lumber	520703	14.36	07/07/2022	17638	PLANT SUPPLIES
38	Eldredge Lumber	521171	268.16	07/07/2022	17638	MATERIALS - RED MGMT ROAD
38	Eldredge Lumber	521182	259.20	07/07/2022	17638	MATERIALS - RED MGMT ROAD
			897.57			
Everett J. Prescott, Inc						
113	Everett J. Prescott, Inc	6026801	251.83	06/15/2022	17578	STOCK
113	Everett J. Prescott, Inc	6027090	338.02	07/07/2022	17639	STOCK
113	Everett J. Prescott, Inc	6027091	1,018.80	06/15/2022	17578	STOCK
113	Everett J. Prescott, Inc	6037485	1,355.00	07/07/2022	17639	FUSION MACHINE OPERATOR
113	Everett J. Prescott, Inc	6037486	550.00	07/07/2022	17639	FUSION MACHINE RENTAL
113	Everett J. Prescott, Inc	6038757	250.00	07/07/2022	17639	LABOR FOR PART MODIFICATION
113	Everett J. Prescott, Inc	6038758	250.00	07/07/2022	17639	RENTAL EQUIP
			4,013.65			
FIELDING'S OIL & PROPANE CO						
988	FIELDING'S OIL & PROPANE	4077260	134.02	06/15/2022	17579	95.9 GAL PROPANE - RPO
988	FIELDING'S OIL & PROPANE	4077691	217.81	06/15/2022	17579	92.4 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4079563	203.25	06/23/2022	17601	41.0 GAL DIESEL
988	FIELDING'S OIL & PROPANE	4086245	1,744.16	06/30/2022	17621	793.7 GAL HEATING OIL - PLANT
988	FIELDING'S OIL & PROPANE	4086259	411.95	06/30/2022	17621	83.1 GAL DIESEL
			2,711.19			

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 3

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
GC AAA FENCES INC.						
755	GC AAA FENCES INC.	0039375	990.00	07/07/2022	17640	SCREEN HOUSE FENCE REPAIR
			990.00			
Hach Chemical						
66	Hach Chemical	13079671	394.24	06/15/2022	17580	LAB CONSUMABLES
66	Hach Chemical	13089811	165.96	06/23/2022	17602	LAB CONSUMABLES
66	Hach Chemical	13096943	191.24	06/23/2022	17602	LAB CONSUMABLES
66	Hach Chemical	13098675	337.08	06/23/2022	17602	LAB CONSUMABLES
66	Hach Chemical	13104940	64.75	06/30/2022	17622	LAB CONSUMABLES
66	Hach Chemical	13107839	351.30	06/30/2022	17622	LAB CONSUMABLES
66	Hach Chemical	13113335	421.21	07/07/2022	17641	LAB CONSUMABLES
66	Hach Chemical	13113336	48.96	07/07/2022	17641	LAB CONSUMABLES
66	Hach Chemical	13120446	572.14	07/07/2022	17641	LAB CONSUMABLES
66	Hach Chemical	13122407	232.76	07/07/2022	17641	LAB CONSUMABLES
			2,779.64			
HARCROS CHEMICALS,INC						
579	HARCROS CHEMICALS,INC	300168059	2,862.83	06/30/2022	17623	1686 GAL SODIUM HYPOCHLORITE
579	HARCROS CHEMICALS,INC	300168101	3,145.80	07/07/2022	17642	10700 LBS SODIUM BICARBONATE
			6,008.63			
HEATHER HARRINGTON						
1,671	HEATHER HARRINGTON	3659	377.09	06/30/2022	1227	DEP REF SRVC - 439 RIDGE RD
			377.09			
JAMES WAKEFIELD ARCHITECT						
1,667	JAMES WAKEFIELD ARCHITE	200	10,000.00	06/23/2022	17598	PROGRESS PAYMENT - RPO ADDITION
			10,000.00			
JN ELECTRIC INC						
1,087	JN ELECTRIC INC	7101	1,006.00	06/30/2022	17625	ELECTRICAL WORK - RPO ADDITION
			1,006.00			
KAREN HALE						
1,305	KAREN HALE	06/30/2022	28.31	07/07/2022	17643	MILEAGE REIMBURSEMENT - K. HALE
			28.31			
KEMIRA WATER SOLUTIONS, II						
1,010	KEMIRA WATER SOLUTIONS,	9005442209	4,218.32	06/23/2022	17603	2249 LBS POLYMER
			4,218.32			
KEY FORD						
124	KEY FORD	44572	12.50	06/15/2022	17581	VEHICLE MAINT MATERIALS
			12.50			
KITTERY TRADING POST						
1,670	KITTERY TRADING POST	06/02/2022	1,744.98	06/15/2022	17582	PANTS FOR STAFF
1,670	KITTERY TRADING POST	9551	351.91	06/23/2022	17604	STAFF PANTS
1,670	KITTERY TRADING POST	9552	169.96	06/30/2022	17626	STAFF UNIFORMS

Vendor #	Vendor Name	Invoice #	Amount	Check Date	CHK #	Description
			2,266.85			
KYOCERA						
1,202	KYOCERA	55L2230272	73.24	06/23/2022	17607	MONTHLY CHARGES - OFFICE/SHOP PRINT
1,202	KYOCERA	55L2234679	406.95	07/07/2022	17647	QUARTERLY OFFICE COPIER BILL
			480.19			
MAINE DEPARTMENT OF HEALTH						
69	MAINE DEPARTMENT OF HEALTH	I0128353-6	1,200.00	06/30/2022	17624	DBP SAMPLES
			1,200.00			
Maine Municipal Association						
67	Maine Municipal Association	56750	17,091.00	07/07/2022	17644	Q3-Q4 PROPERTY & CASUALTY INSURANCE
			17,091.00			
Maine Municipal Emp Health Tr						
85	Maine Municipal Emp Health Tr	37496 07/2022	38,318.45	06/23/2022	17605	JULY HEALTH INSURANCE BILL
			38,318.45			
Maine Water Utilities						
148	Maine Water Utilities	2003349	660.00	06/15/2022	17583	MWUA CALSS - 11 STAFF
148	Maine Water Utilities	2003350	325.00	06/15/2022	17583	MWUA CLASS - 4 STAFF
			985.00			
MB TRACTOR & EQUIPMENT						
833	MB TRACTOR & EQUIPMENT	EI36550	266.53	06/30/2022	17627	VEHICLE MAINT MATERIALS
			266.53			
NELSON ANALYTICAL LLC						
587	NELSON ANALYTICAL LLC	222060169	120.00	06/15/2022	17584	ROUTINE BACTERIA SAMPLES
587	NELSON ANALYTICAL LLC	222060475	120.00	06/23/2022	17606	ROUTINE BACTERIA SAMPLES
			240.00			
NEW ENGLAND TRAFFIC CONTROLS						
606	NEW ENGLAND TRAFFIC CONTROLS	212923	1,540.50	06/15/2022	17585	FLAGGERS - SOUTHSIDE RD
			1,540.50			
NORTHEAST EXCAVATION AND						
897	NORTHEAST EXCAVATION AND	654-R	1,575.00	06/15/2022	17586	RETAINAGE - BEACH SIDE COVE MAIN
897	NORTHEAST EXCAVATION AND	661-R	3,150.00	07/07/2022	17645	RETAINAGE - BEACHSIDE COVE
			4,725.00			
Northeast Hydraulics						
268	Northeast Hydraulics	80603	477.98	06/30/2022	17628	VEHICLE MAINT MATERIALS
			477.98			
PACE ANALYTICAL SERVICES, LLC						
1,648	PACE ANALYTICAL SERVICES, LLC	22E1212 -57	1,463.50	06/15/2022	17587	PFAS SAMPLES
			1,463.50			
PATTY CARTER						

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 5

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
1,255	PATTY CARTER	06/30/2022	20.94	07/07/2022	17646	MILEAGE REIMBURSEMENT - P. CARTER
			20.94			
Pike Industries Inc.						
464	Pike Industries Inc.	1188926	1,131.76	07/07/2022	17648	FILL MATERIALS - TRANSMISSION ROAD M
464	Pike Industries Inc.	1189474	3,781.98	07/07/2022	17648	FILL MATERIALS - TRANSMISSION ROAD M
			4,913.74			
Portland Plastic Pipe						
101	Portland Plastic Pipe	234601	157.97	06/15/2022	17588	PLANT MATERIALS
			157.97			
RICHARD MURPHY JR						
1,113	RICHARD MURPHY JR	22-0161522	1,170.00	06/15/2022	17589	CPR/AED TRAINING - 18 STAFF
			1,170.00			
RIVERVIEW CONSTRUCTING, I						
1,669	RIVERVIEW CONSTRUCTING	129	4,525.50	06/15/2022	17590	MAIN EXT - 4 PAUL STREET
			4,525.50			
S. APGAR TRUCKING						
1,167	S. APGAR TRUCKING	06/30/2022	2,345.00	07/07/2022	17649	TRUCK TIME - TRANSMISSION ROAD MAIN
			2,345.00			
SHELLEY KIMBALL						
706	SHELLEY KIMBALL	06/30/2022	94.07	07/07/2022	17650	MILEAGE REIMBURSEMENT - S. KIMBALL
			94.07			
STILES COMPANY, INC						
1,390	STILES COMPANY, INC	300338	2,766.95	07/07/2022	17651	STOCK
			2,766.95			
SULLIVAN ASSOCIATES						
832	SULLIVAN ASSOCIATES	40556	79.87	07/07/2022	17652	PLANT MAINT MATERIALS
			79.87			
SWOAM						
609	SWOAM	06162022	150.00	06/23/2022	17608	ANNUAL MAINE WOODLAND OWNERS MEN
			150.00			
TIDEWATER ENGINEERING & S						
1,216	TIDEWATER ENGINEERING & S	1845	1,333.33	07/07/2022	17653	SURVEYING - NUBBLE RD PHASE III
			1,333.33			
UNIFIRST CORPORATION						
1,461	UNIFIRST CORPORATION	1040198377	25.26	06/15/2022	17591	UNIFORM SERVICE
1,461	UNIFIRST CORPORATION	1040198387	50.09	06/15/2022	17591	UNIFORM SERVICE
1,461	UNIFIRST CORPORATION	1040200714	25.26	06/23/2022	17609	UNIFORM SERVICE
1,461	UNIFIRST CORPORATION	1040200721	50.09	06/23/2022	17609	UNIFORM SERVICE
1,461	UNIFIRST CORPORATION	1040203323	25.26	06/30/2022	17629	UNIFORM SERVICE
1,461	UNIFIRST CORPORATION	1040203328	50.09	06/30/2022	17629	UNIFORM SERVICE

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 6

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
			226.05			
UNITED RENTALS, INC						
1,655	UNITED RENTALS, INC	207534374-001	6,435.00	06/30/2022	17630	CONEX BOX
			6,435.00			
USPS						
1,401	USPS	22929	1,828.40	06/15/2022	17592	CCR POSTAGE
			1,828.40			
VERIZON WIRELESS						
836	VERIZON WIRELESS	9909262214	643.97	06/30/2022	17631	MONTHLY CELL PHONES & TABLETS
836	VERIZON WIRELESS	9909262215	599.72	06/30/2022	17631	MONTHLY ONE-TALK CHARGES
			1,243.69			
VERRILL						
128	VERRILL	601795	712.50	07/07/2022	17654	LEGAL - CENTER FOR WILDLIFE LEASE
			712.50			
W.B.MASON, INC.						
532	W.B.MASON, INC.	230366068	91.98	06/15/2022	17593	OFFICE SUPPLIES
532	W.B.MASON, INC.	230393976	41.99	06/23/2022	17610	OFFICE SUPPLIES
532	W.B.MASON, INC.	230460809	54.75	06/23/2022	17610	OFFICE SUPPLIES
			188.72			
W.W. Grainger CO. Inc.						
65	W.W. Grainger CO. Inc.	9339595234	203.80	06/23/2022	17611	MATERIALS
65	W.W. Grainger CO. Inc.	9355064198	163.93	07/07/2022	17655	RESTROOM SUPPLIES
			367.73			
WARREN'S OFFICE SUPPLIES						
1,391	WARREN'S OFFICE SUPPLIES	506859-00	46.36	06/15/2022	17594	OFFICE SUPPLIES
1,391	WARREN'S OFFICE SUPPLIES	507192-00	61.20	06/23/2022	17612	OFFICE SUPPLIES
			107.56			
WESCOR ASSOCIATES, INC						
1,548	WESCOR ASSOCIATES, INC	2065	395.00	06/15/2022	17595	PLANT MATERIALS
			395.00			
WEX BANK						
1,415	WEX BANK	82187751	1,600.91	07/07/2022	17656	MONTHLY FLEET GAS CHARGES
			1,600.91			
WIN WASTE INNOVATIONS OF						
1,666	WIN WASTE INNOVATIONS OF	23-0000188902	226.56	06/15/2022	17596	DUMPSTER SERVICE
			226.56			
WIRELESS TECHNOLOGY SOLUTIONS						
1,654	WIRELESS TECHNOLOGY SOLUTIONS	2029526	122.88	07/07/2022	17657	MONTHLY VOICEMAIL BOX FEES
			122.88			

DATE: 7/14/2022
TIME: 8:38:10AM

York Water District
INVOICE LIST
FOR CHECKS FROM 6/9/2022 TO 7/13/2022

PAGE: 7

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Amount</u>	<u>Check Date</u>	<u>CHK #</u>	<u>Description</u>
Wright-Pierce						
137	Wright-Pierce	219940	2,025.83	06/23/2022	17613	ENGINEERING - BATHYMETRIC SURVEY
137	Wright-Pierce	221260	4,127.58	06/30/2022	17633	ENGINEERING - 100 US RTE 1
137	Wright-Pierce	221264	9,058.53	06/30/2022	17633	ENGINEERING - BATHYMETRIC SURVEY
			15,211.94			

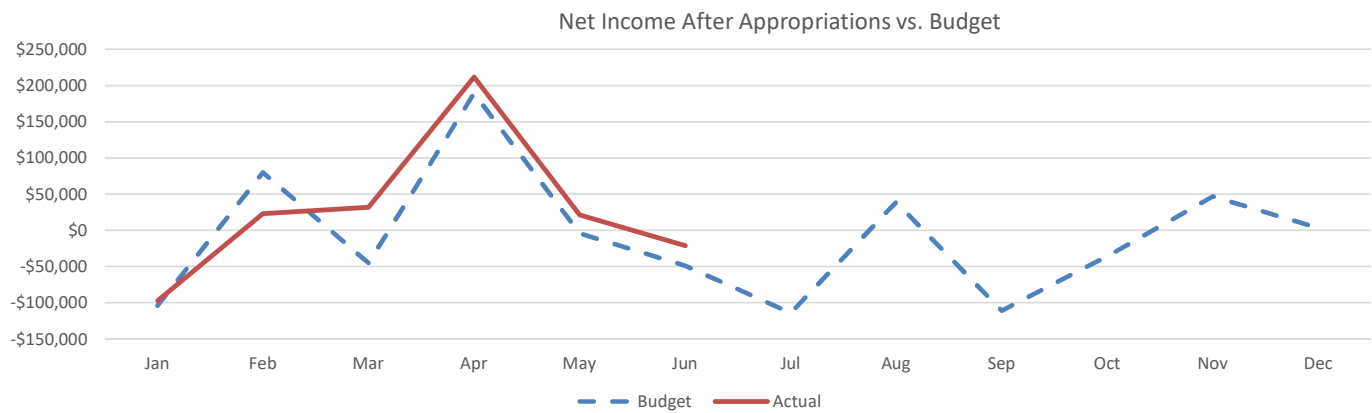
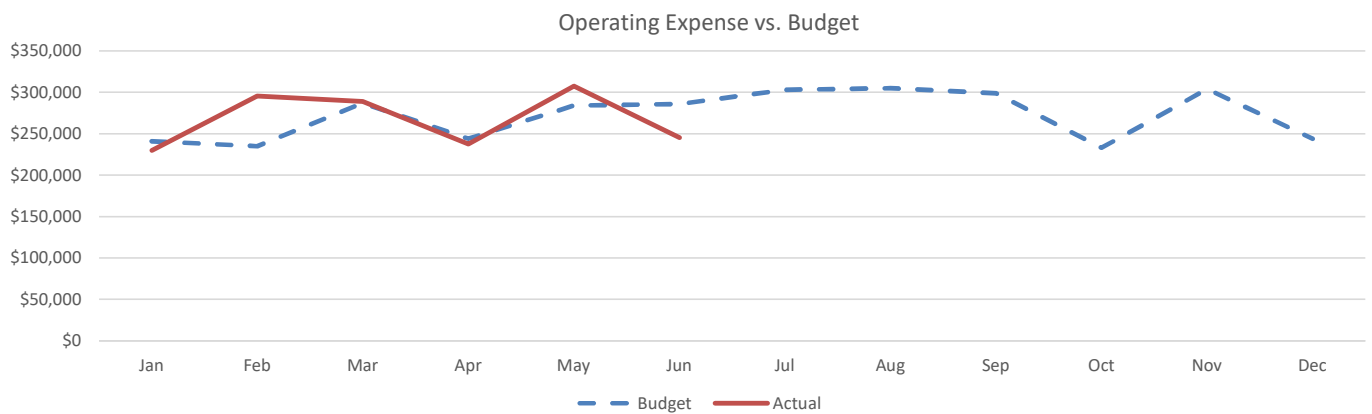
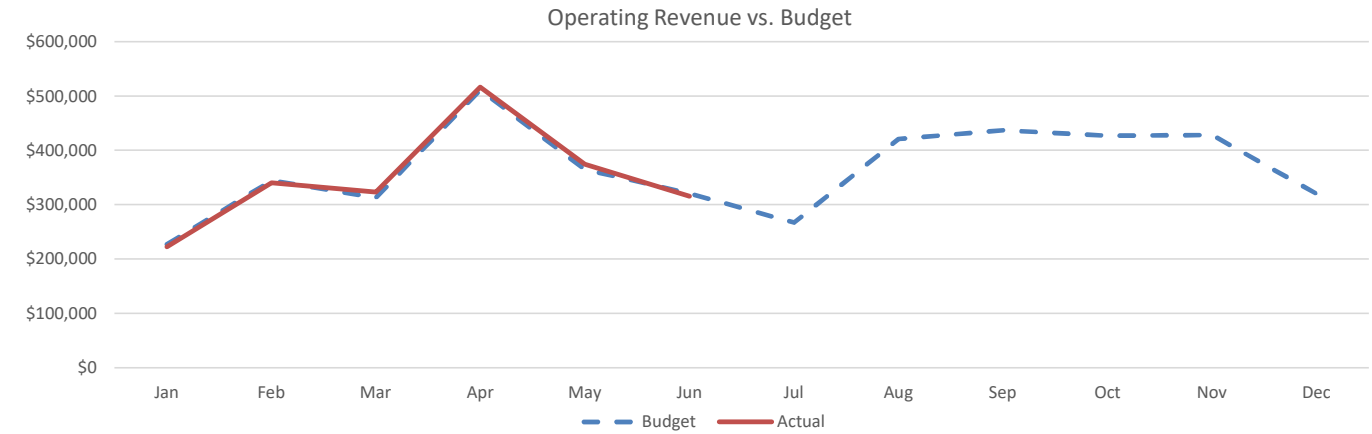
YORK LAWN & GARDEN INC.

1,207	YORK LAWN & GARDEN INC.	3669	4.33	07/07/2022	1228	DEP REF MTR - 127 ROGERS RD
			4.33			

WARRANT TOTAL:

164,632

York Water District
Monthly Operating Revenue, Expense & Net Income



Bank Statement Balances

As of July 8, 2022

<u>Account</u>	<u>Balance</u>	<u>Account</u>	<u>Balance</u>
Operating	\$2,638,341.74	Watershed	\$159,235.43
System Development	\$76,890.49	Customer Advance	\$237,582.50
Reserved for Tank Painting	\$ 934,675.00		
Operating Reserve	\$1,780,557.23	% of Recommended Reserve	146%

York Water District
Income Statement
For the Month Ending June 30, 2022

Operating Revenue

▼ (\$5,240)

Operating Expense

▼ (\$40,802)

Net Income/(Loss)

▲ \$27,694

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs. Tot. Budget</u>
Residential Metered Sales	\$ 183,920	\$ 191,000	\$ (7,080)	\$ 2,548,000	0%
Commercial Metered Sales	27,399	29,000	(1,601)	499,000	0%
Governmental Metered Sales	1,535	1,000	535	88,000	1%
Public & Private Fire Protection	101,985	99,000	2,985	1,238,000	0%
Other Operating Revenue	<u>921</u>	<u>1,000</u>	<u>(79)</u>	<u>17,000</u>	0%
Total Operating Revenue	315,760	321,000	(5,240)	4,390,000	0%
Salaries & Wages	120,659	127,000	(6,341)	1,589,000	0%
Employee Benefits	62,915	61,000	1,915	727,000	0%
Purchased Power & Water	6,255	7,000	(745)	79,000	-1%
Chemicals	7,081	10,000	(2,919)	69,000	-4%
Materials & Supplies	17,782	14,000	3,782	224,000	2%
Contracted Services	19,019	52,000	(32,981)	394,000	-8%
Transportation Expense	1,735	4,000	(2,265)	43,000	-5%
Insurance	2,889	5,000	(2,111)	56,000	-4%
Other Miscellaneous Expenses	<u>6,863</u>	<u>6,000</u>	<u>863</u>	<u>83,000</u>	1%
Total Operating Expense	245,198	286,000	(40,802)	3,264,000	-1%
Depreciation & Amortization Expense	83,615	84,000	(385)	1,008,000	0%
Net Non-Operating Income	32,526	40,000	(7,474)	327,000	-2%
Debt Service	32,419	32,000	419	491,000	0%
Tank Painting Contribution	8,360	8,000	360	100,000	0%
Net Income After Appropriations	\$ (21,306)	\$ (49,000)	\$ 27,694	\$ (146,000)	

Timing on billing for Munis contract, mowing and fire hydrant painting.

York Water District
Income Statement
For the Six Months Ending June 30, 2022

Operating Revenue

 **\$7,194**

Operating Expense

 **\$29,480**

Net Income/(Loss)

 **\$98,376**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Total Budget</u>	<u>Variance vs.</u> <u>Tot. Budget</u>
Residential Metered Sales	\$ 1,201,861	\$ 1,217,000	\$ (15,139)	\$ 2,548,000	-1%
Commercial Metered Sales	209,293	197,000	12,293	499,000	2%
Governmental Metered Sales	44,402	44,000	402	88,000	0%
Public & Private Fire Protection	624,096	620,000	4,096	1,238,000	0%
Other Operating Revenue	<u>12,542</u>	<u>7,000</u>	<u>5,542</u>	<u>17,000</u>	33%
Total Operating Revenue	2,092,194	2,085,000	7,194	4,390,000	0%
Salaries & Wages	754,034	732,000	22,034	1,589,000	1%
Employee Benefits	387,595	384,000	3,595	727,000	0%
Purchased Power & Water	37,854	34,000	3,854	79,000	5%
Chemicals	41,550	32,000	9,550	69,000	14%
Materials & Supplies	129,063	93,000	36,063	224,000	16%
Contracted Services	154,990	199,000	(44,010)	394,000	-11%
Transportation Expense	21,999	22,000	(1)	43,000	0%
Insurance	29,526	27,000	2,526	56,000	5%
Other Miscellaneous Expenses	<u>47,869</u>	<u>52,000</u>	<u>(4,131)</u>	<u>83,000</u>	-5%
Total Operating Expense	1,604,480	1,575,000	29,480	3,264,000	1%
Depreciation & Amortization Expense	501,690	502,000	(310)	1,008,000	0%
Net Non-Operating Income	322,202	202,000	120,202	327,000	37%
Debt Service	88,690	89,000	(310)	491,000	0%
Tank Painting Contribution	50,160	50,000	160	100,000	0%
Net Income After Appropriations	\$ 169,376	\$ 71,000	\$ 98,376	\$ (146,000)	

Recorded water sold to KKW in 2021.

There has been an increase in some chemical pricing. Timing of purchases is also a factor.

Incurred \$26,000 in expenses for projects that were included in the 2021 budget but are being completed in 2022.

Timing on billing for budgeted projects including the staffing assessment, bathymetric survey, seasonal mowing, and hydrant painting

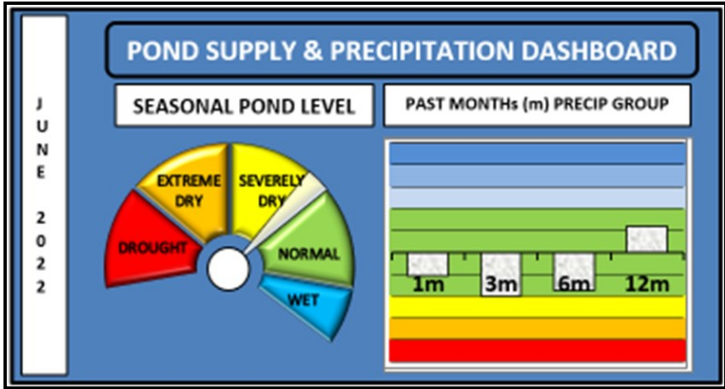
Higher than expected income from System Development Charges. Lump sum payment from AT&T. Received some grant funds earlier than expected.

YEAR	System Total^(MG)	Water Transfers*	Pond Level-Feet (Assessment)	Precipitation (Assessment)
2022	46.2	-0.2 KKW	-0.4 (Low Normal)	2.6" (Low Normal)
2021	56.6	-.1.9 (KKW)+0.6	-0.85 (Drought)	0.96" (Drought)
2020	53.9	-1.3 KKW	-1.25 (Drought)	2.9" (Low Normal)
2019	37.3	0	+0.0 (Normal)	4.7" (Normal)

* Water Transfers= District & amount (in MG) transferred at interconnection. ^ Total system Demand excluding transfer.

TREATMENT REPORT

By: Ryan Lynch



In June, we received below average precipitation of only 2.6 inches. This is characterized as severely dry as we typically average 4.6. May was also below average. For all monthly precipitation groupings we continue to fall towards severely dry (yellow). Things still look promising for staying out of severe drought as NOAA’s seasonal outlook for Maine still predicts normal to slightly higher than normal precipitation. We will continue to keep a close eye on the rain. The pond level also remains just below normal.

Treatment Operators started extended nitrification monitoring and testing this month in accordance with our Nitrification, Monitoring, and Action Plan or Nmap launched last year due to the nitrification event. Nearly a dozen extra water quality samples per week from tanks and distribution system will be taken and analyzed until the water turns cold again and the potential for nitrification is reduced. So far things look normal.

We have been working on a new field collection program to replace the old one used to collect data in the field for over 10 years on an Ipad that is no longer being supported. We were able to

Inside this issue:	
Treatment	1-2
GIS	2
Resource Protection	2-3
Distribution	3-4
Safety	4
Wellness	4

find a program that costs nothing since it comes with our Microsoft 365 license that is encrypted/secure, can be used to create forms, and will then insert data entered into the form into an Excel spreadsheet for later use. Treatment Operators are trialing the new form this month to assess how well it works.

ROUTINE

DATE

TIME

OPERATOR

SUMMARY SITE COMMENTS

7/5/2022

11:30

SGT

6/30/2022

7:30

JD

6/27/2022

23:22

NE

6/3/2022

11:11

RCL

6/2/2022

7:12

RCL

BUILDING

OPER

DATE

TIME-M

RCL

6/1/2022

9:09

REASON 4 VISIT

STATUS

ROUTINE

COMPLETE

BUILDING SECURITY

BUILDING EXTERIOR

SECURE

SATISFACTORY

ALERT SIGNS

POWER STATUS

SATISFACTORY

CMP

RESPONDING ALARM

NONE

Data Collection Screens

Kennebunk, Kennebunkport and Wells Water District (KKW) finally was able to restart their interconnection pump station, and will take our water for the next couple months in accordance with our water quality agreement. Their pump

station is still not fully functional so instead of taking a steady 50 gallons per minute (gpm) as before, the amount is variable based on system pressure.

Treatment and Distribution Operators worked with Regan Meter Testing this month and Electrical Installations, Inc. (EII) to perform flow tests and calibrate pump station high flow meters in both directions. Operators performed a dam inspection, replaced plant on-line sensors, repaired a valve at a pump station, replaced plant Wi-Fi access points, climbed tanks for paint and ladder inspections, and are still attempting to track down a suitable replacement gasket material to seal clarifier screens in order to prevent media leakage. Operators fabricated and applied a temporary fix while waiting to receive suitable material.



Flow Meter Resting Setup

GIS REPORT

By: Todd Hill

At the beginning of June, John and I continued to pick up service locations that needed to be added to the water service feature layer. One of the locations that came to light was a future water service for an empty lot at 220 Southside Road. Once John and I picked up the water service and imported the data into the water service feature layer inside ArcGIS we noticed that the service location was not in front of 220 Southside Road but instead it was in front of 210 Southside Road. I informed Webster and Larry and they reached out to the owner that a new tap and water service would have to be installed. Due to the paving project on Southside Road the window of opportunity was quickly closing to get this installed, thankfully there was time enough to get the new tap and service install scheduled before final paving was completed. 230 Southside Road which abuts 220 Southside Road also had two additional water services installed as well. We

also picked up a short section of a summer line on Nicole Road that had a history of leaks.

To prepare for Phase III of the Nubble Road water main replacement project I was asked to prepare two maps using ArcGIS. The first map displayed the existing locations of hydrants along this section of Nubble Road. This map, a site visit, and input from the Fire Dept. will help determine the best hydrant location. The second map was used to put together a materials list for Nubble Road Phase III.

Other work in June: Worked on GIS basemap. Exported main line flushing data for Larry. Completed two water service estimates for 104 Cycad Avenue and 50 Dewey Road. Worked on Digsafe requests when needed and picked up the new three-way tee for the Woodstone project on York Street and started picking up water utilities at the Gulf Hill subdivision project.



Gulf Hill Subdivision Poly Pipe

RESOURCE PROTECTION REPORT

By: Gary Stevens

The renovations of the resource protection office were completed other than a couple small exterior items that will be done in July. The office looks very nice, Joe and I are happy with the work the contractor did.

On June 14th, we purchased the 2022 Honda 700 Pioneer side by side ATV from Nault's Powersports in Manchester, NH. This is the 8th ATV we have purchased with the assistance of the ATV Law Enforcement Grant since 2005. The reason for this purchase was to trade in the 2013

Can Am Side By Side. That machine was starting to cost too much in repairs annually.



New 2022 Honda Pioneer

Also on June 14th, Richard Adams who lives on Scituate Road at Chase's Pond called me to let me know someone was fishing in Chase's Pond. I went over to find a 22-year-old male from MA walking along the dike with pole in hand. He told me a couple people told him there is no fishing in Chase's Pond, so he had given up and was walking away.

On June 22nd, I completed a Tour of the York Water District (YWD) and Kittery Water District (KWD) watersheds with Justin Richardson of Kennebunk Kennebunkport and Wells Water District (KKW). KKW is having erosion issues caused by ATVs and dirt bikes accessing their land but also adjacent lands in their watershed not owned by KKW. They wanted to know how our program works and possibly take back some ideas. Kennebunk has some excellent partnering opportunities since their issues cover parts of three separate towns with three different police departments. Central Maine Power and a land trust also own land or have easements that are being affected by this activity.

On Friday, June 24th, York Police Department called to ask if I could assist them in an incident on Scituate Road. I waited with the ATV on the trails that parallel Scituate Road until the incident was cleared.

June 29th, Phil and Terresa Tucker of York Sewer District, Joe Dignam and I attended a zoom meeting called by Ellen Kaschuluk to start up the High School internship program again in the fall of 2022. As you will recall, our internship program went for one very successful semester with Daniel Covell before COVID-19 stopped the program. There seems to be much excitement from the High School and the Sewer District to get this up and running again. We'll keep you posted.

We started several of our 2022 management road improvement projects in June. These will carry on for weeks and will keep you posted with the progress. Also, we are slowly working towards a small timber harvest around Welch's Pond later this summer. As far as I know, this harvest will coincide with a KWD harvest in the same area.



Completed RPO Renovation

DISTRIBUTION REPORT

By: Webster Ropke

On June 6th at 6:30 AM, the York Water District standby person received a call of a significant water leak on Nicole Road. Upon arrival the standby person discovered that it was the one-and-a-half-inch plastic summerline leaking. This line is only buried two feet deep and is rated for 160 psi. We have had many leaks in the past on this section of pipe. Today's standards are 200 psi minimum for water pipe. He shut off the line to make repairs. Once the repairs were completed and the line was back in service, we decided to replace the worst section of pipe that was around 140 feet. We were able to keep the exist-

ing line in service while the new line was being installed. Our crews excavated and installed 140 feet of two-inch polyethylene pipe with the rating of 200 psi. There was only a single one- inch service in this section that we replaced.



New Pipe on Nicole Road

TRAINING AND SAFETY COMMITTEE REPORT

By: Tom Chase

During the June T.A.S.C. meeting we reviewed an incident involving a minor head laceration that was caused by an overhead bracket for the rear door latch of the service truck. Since the truck bodies are not designed with enough height to give all the crew members adequate clearance, they must remember to duck while entering and exiting. With multiple trips usually made in and out of the truck during large projects, we are working to make improvements that will hopefully avoid the potential for another injury.

We discussed the upcoming SHAPE Program renewal inspection scheduled on August 3rd, 2022. This is when Maine Bureau of Labor Standards is invited into our facilities and goes through a vigorous inspection process involving all of our written programs, training records, chemical storage/handling procedures, general housekeeping and overall safety compliance, etc. We are then provided a report of anything they find which does not fall into compliance and issue a time frame that we must resolve all concerns. The renewal period is generally a two to three year cycle, and the District has been part of the SHAPE Program since October of 2010.

Noah brought the Tank Climbing and Fall Protection Program to discuss. With some equipment upgrades made and personnel changes, it was due for some revisions. The T.A.S.C. members all reviewed the program and discussed the changes that we felt were necessary.

Karen gave us an update on the Wellness Classes which have finally restarted, but are currently limited on an online setting. She has already scheduled a handful of courses throughout the rest of the year that all staff can attend. Our next quarterly meeting will be held in September of 2022 (date/time to be determined).

WELLNESS REPORT

By: Karen Hale

Looking For A Place to Explore This Summer? Check This Out!

It's summertime and the gas prices are soaring, meaning for many that travel plans have suddenly become a lot closer to home. But that doesn't mean that you have to sit around the house and do yardwork all summer.

Check out the website called Only in Your State (www.onlyinyourstate.com). It allows you to search out some unique and potentially undiscovered areas to explore right in your own backyard; or if you want to travel to another state, you can look up the information on that area as well.

From accommodations, to attractions, creepy places to explore, delectable dining experiences, places in nature to explore and even some seasonal specific options—this site has some amazing ideas for a summer of fun and adventure—no matter what you are looking for.

JUNE BILLING

York Village Route

2022	Usage(cf)	Revenue	Customers
Residential	1,440,500	\$183,920	1,843
Commercial	524,000	\$27,399	91
Governmental	13,200	\$1,535	8

2021	Usage(cf)	Revenue	Customers
Residential	1,553,400	\$191,326	1,817
Commercial	520,600	\$29,078	90
Governmental	11,700	\$1,391	8



Tank/Ladder Inspection



Deer Sighting in Watershed



**Southside Road Water Service
in wrong location.**

Water Service

Corner Property
Pin



Leak on Nicole Road

WATER QUALITY REPORT

REPORT DATE: 7/5/2022

AVERAGE PLANT FINISH WATER QUALITY RESULTS (Last 30 Days Before Report Date- Above)

Avg Daily Gals Pumped	Avg TEMP	Avg Turb	Avg pH	AvgFreeCl2	Avg TtlCl2	Avg Ortho	Current Lvl	Avg Pond Lvl	Min Pond Lvl	Max Pond Lvl
1,600,331	69	0.10	8.92	0.05	2.06	1.55	-0.40	-0.05	-0.40	0.08

PLANT FINISH WATER QUALITY RESULTS

TEST DATE	Temp F	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
6/29/2022	72	0.10	8.72	0.04	2.10	1.58	3	3	0.014	0.01	0.079
6/21/2022	70	0.08	9.03	0.05	2.10	1.57	14	1	0.040	0.15	0.016
6/14/2022	69	0.10	8.88	0.04	1.90	1.53	13	1	0.042	0.02	0.016
6/8/2022	66	0.09	8.81	0.04	2.00	1.52	13	4	0.045	0.00	0.010
6/1/2022	66	0.09	8.91	0.08	2.20	1.56	13	0	0.036	0.02	0.000
AVERAGE RESULTS:	69	0.09	8.87	0.05	2.06	1.55	11	2	0.035	0.04	0.024
TREATMENT TARGET PARAMETERS:		<0.3	9.0	<0.10	2.0-2.5	>=1.5	>10	<5	<0.05	<0.05	<0.05

ROUTINE DISTRIBUTION WATER QUALITY RESULTS

Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Color	Manganese	Iron	Aluminum
Route 1 at Pine Ledge Motel S	6/29/2022	0.13	9.14	0.03	1.50	1.67	16	5	0.000	0.020	0.024
Route 1 at Pine Ledge Motel S	6/21/2022	0.12	9.84	0.05	1.30	1.78	21	4	0.002	0.040	0.032
Route 1 at Pine Ledge Motel S	6/14/2022	0.11	9.44	0.13	1.50	1.71	17	1	0.002	0.050	0.034
Route 1 at Pine Ledge Motel S	6/8/2022	0.13	9.38	0.03	1.60	1.62	17	3	0.004	0.020	0.019
Route 1 at Pine Ledge Motel S	6/1/2022	0.11	9.24	0.04	1.80	1.60	15	4	0.004	0.010	0.009
Route 1 North Pump Station	6/29/2022	0.12	8.92	0.03	1.80	1.68	15	4	0.000	0.010	0.026
Route 1 North Pump Station	6/21/2022	0.11	9.28	0.04	1.50	1.64	15	4	0.009	0.030	0.025
Route 1 North Pump Station	6/8/2022	0.18	9.21	0.03	1.50	1.62	15	4	0.013	0.040	0.018
Route 1 North Pump Station	6/1/2022	0.14	9.17	0.05	1.70	1.55	15	4	0.007	0.020	0.008
Route 1 South Pump Station	6/29/2022	0.15	8.98	0.06	1.80	1.63	15	3	0.000	0.020	0.028
Route 1 South Pump Station	6/21/2022	0.08	9.19	0.06	1.70	1.62	15	3	0.007	0.020	0.002
Route 1 South Pump Station	6/14/2022	0.12	9.03	0.04	1.90	1.56	15	3	0.006	0.010	0.019

Route 1 South Pump Station	6/8/2022	0.12	8.93	0.04	1.90	1.60	13	3	0.010	0.010	0.005
Route 1 South Pump Station	6/1/2022	0.10	9.05	0.04	1.90	1.55	14	4	0.003	0.010	0.005
York Water District Office	6/29/2022	0.10	8.82	0.05	1.70	1.67	14	3	0.000	0.020	0.003
York Water District Office	6/21/2022	0.10	9.04	0.04	1.70	1.65	15	4	0.007	0.000	0.004
York Water District Office	6/14/2022	0.16	8.88	0.02	1.70	1.69	14	1	0.019	0.040	0.029
York Water District Office	6/8/2022	0.09	8.92	0.04	1.70	1.61	14	4	0.008	0.010	0.005
York Water District Office	6/1/2022	0.09	8.79	0.04	1.80	1.57	13	5	0.006	0.010	0.017
AVERAGE RESULTS:		0.12	9.12	0.05	1.68	1.63	15	3	0.006	0.021	0.016
TARGET MIN/MAX PARAMETERS:		<0.3	8.0-9.2	<0.10	>>1.0	>=1.0	>10	<5	<0.10	<0.10	<0.10

ROUTINE BACTERIA MONITORING PERFORMED (None if Empty)										
Sample Site	Date	Turbidity	pH	Free Cl2	Total Cl2	Ortho	Alkalinity	Temp	Total Coliform	
Route 1 @ Mr. Mikes Convenience Store	6/14/2022	0.09	9.09	0.02	1.90	1.54	13	16.8	ABSENT	
Nubble Road at Sewer Pump Station	6/14/2022	0.10	9.06	0.04	1.70	1.51	14	15.8	ABSENT	
Clark Road Cape Neddick	6/14/2022	0.11	9.05	0.03	1.60	1.55	13	15.7	ABSENT	
Route 1A @ York Senior Center formerly YPD	6/14/2022	0.08	9.04	0.05	1.80	1.50	13	16.5	ABSENT	
Route 1A @ Roaring Rock Road	6/14/2022	0.09	9.07	0.03	2.00	1.51	14	16.7	ABSENT	
Route 1 @ Old Post Road (Tranmission Line)	6/14/2022	0.08	9.04	0.02	2.10	1.53	14	21.2	ABSENT	
Route 1 @ River Bend Road	6/6/2022	0.07	8.84	0.04	1.90	1.59	14	16.0	ABSENT	
Organug Road @ Indian Trail	6/6/2022	0.09	8.97	0.06	2.00	1.60	14	16.3	ABSENT	
Seabury Road Near Route 103	6/6/2022	0.11	9.03	0.04	1.90	1.56	14	14.7	ABSENT	
Ridge Road Across from Coastal Ridge Elemen	6/6/2022	0.10	8.76	0.05	2.10	1.57	13	15.1	ABSENT	
Webber Road Near Ridge Road (73 Webber)	6/6/2022	0.14	8.88	0.07	2.10	1.56	13	18.4	ABSENT	
White Pine Pump Station Near Route 1	6/6/2022	0.14	8.78	0.07	1.90	1.54	14	16.5	ABSENT	
Yorkshire Commons @ York Street	6/14/2022	0.11	9.08	0.10	1.80	1.51	14	17.9	ABSENT	
Route 1 @ Old Post Road (Tranmission Line)	6/6/2022	0.10	8.89	0.06	2.20	1.52	13	18.6	ABSENT	
Stageneck Road @ Harbor Beach Road	6/6/2022	0.11	9.07	0.04	1.80	1.60	15	16.4	ABSENT	

	Average:	0.10	8.98	0.05	1.92	1.55	14	16.8
	Minimum:	0.07	8.76	0.02	1.60	1.50	13	14.7
	Maximum:	0.14	9.09	0.10	2.20	1.60	15	21.2

				<u>Task</u>	<u>Interval</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
BLS REQUIRED INSPECTIONS	Eyewash Station checks			Weekly		√	√	√	√	√	√						
	Vehicle Checks			Weekly		√	√	√	√	√	√						
	Portable Ladder inspections			Monthly		√	√	√	√	√	√						
	Sling/ lifting strap/ lifting chain inspections			Monthly		√	√	√	√	√	√						
	PPE inspections			Monthly		√	√	√	√	√	√						
	Fire extinguisher inspections (internal)			Monthly		√	√	√	√	√	√						
	First Aid Kit Inspections			Monthly		√	√	√	√	√	√						
	Jack inspections			Monthly		√	√	√	√	√	√						
	Jack stand inspections			Monthly		√	√	√	√	√	√						
	Welding equipment inspections			Monthly		√	√	√	√	√	√						
	Air Compressor relief valve check			Monthly		√	√	√	√	√	√						
	Water heater relief valve check			Monthly		√	√	√	√	√	√						
	Grinding wheel/ guard inspection			Monthly		√	√	√	√	√	√						
	Garage Door sensor checks			Monthly		√	√	√	√	√	√						
	Emergency Exit Lighting checks			Monthly		√	√	√	√	√	√						
	AED inspections			Monthly		√	√	√	√	√	√						
	Fixed Ladder Inspections	Every 6 months - or when accessible									√					-	
	Air Quality Monitor Calibrations	Every 6 months									√						
	Lifts/Hoists (internal)	6 months from KoneCrane inspection									√						
	Lifts/Hoists (Contracted)	Annually															
	Testing Panic buttons/security pads	Annually															
	Fire extinguisher inspections (contracted)	Annually															
BLS REQUIRED TRAINING	MMA - Fire Extinguisher Training	Annual					-	-	-	√							
	Confined Space Rescue Training*	Initial															
	Simulated Confined Space Rescue Training*	Annual														-	
	Basic First Aid Training*	Every 2 years - last 9/22/20															
	CPR certification*	Every 2 years - last 9/22/20															
	Hearing Tests/Training Video*	Annual															
	Respirator Medical Evaluations*	Annual									√						
	Respirator Fit Tests*	Annual										-					
	Workzone/Flagger Training	Initial															
	Trenching & Excavation Training	Initial															
	Global Harmonization Video	Initial															
BLS REQUIRED PROGRAMS	Hazard Assessment of PPE	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Bloodborne Pathogen Policy	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Confined Space Program	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Emergency Action Plan	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Electrical Policy (Arc Flash)	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Fire Extinguisher Policy	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Global Harmonization Policy (HazCom)	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Hearing Protection Program	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Ladder Policy	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Lock Out / Tag Out Program	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Respiratory Protection Program	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Silica Exposure Prevention Program	Program Review	Annual			√											
		Employee Review	Annual				√	√									
	Video Display Terminal Policy	Program Review	Annual			√											
		Employee Review	Annual				√	√									
MISC	Safety Meetings	Quarterly						√			√						
	Update Bureau of Labor posters	Every 6 months				√											
	Post OSHA 300 logs	Annual				√											
	Prepare Safety budget	Annual															
	SDS inventory	Annual				√	√									-	
	NWZAW & Safe Digging Banners	Annual						√	√								
	SHAPE inspection	Every 3 years															

* Applicable employees only